



# The Guiding Light

CANADIAN SOCIETY OF GASTROENTEROLOGY NURSES & ASSOCIATES

NOVEMBER 2004 VOL. 14 #53

## CELEBRATION 2004 G.I. NURSING: PEAKS AND VALLEYS

Fairmont Palliser Hotel  
Calgary, Alberta  
September 23-25, 2004

It is hard to believe that three years' worth of planning, preparation and anticipation is over!

I would like to acknowledge the vendors, speakers and the wonderful staff of the Fairmont Palliser whose contributions helped make our conference a success.

I would like to thank the members of the planning committee from the Calgary Chapter and the National Executive. They worked very hard and dedicated many hours to make this conference a memorable event.

The members of the planning committee appreciated all the positive feedback. We, also, appreciated the constructive criticism and suggestions many of you made in your evaluations. Your comments are important and are consid-

ered in planning future CSGNA sessions. From your evaluations, one of the most popular talks was Gastroenterology Gone Wild with the Calgary Zoo vet, Dr. Doug Whiteside. This nontraditional presentation turned out to be a very pleasant and enjoyable surprise and many of you acknowledged this. Not only that, but the residents at the zoo have no wait times for their endoscopy!

We look forward to seeing many of you in Montreal next year!

Respectfully submitted,  
Evelyn Matthews RN, CGRN, CGN(C)  
Chair, Calgary Conference Committee

### CANADIAN CONSENSUS CONFERENCE

On behalf of the CSGNA, we would like to announce the accepted nomination of Lorie McGeough to attend the *Consensus Conference: Appropriate Wait Times for Gastroenterology Services*. This conference is endorsed by the Canadian Association of Gastroenterology (CAG) and will be held in January 2005. One of the key strategic directions for CAG over the next few years is examining issues related to manpower in Gastroenterology. The CSGNA is pleased to have been asked to participate in their future endeavours.

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# President's Message

Nancy Campbell RN,CGN(C), President CSGNA

I am delighted to be your CSGNA President for the next two years. For those of you who were fortunate to attend our annual conference in Calgary I am sure that you join with me in extending a heartfelt thank you to the Calgary Planning Committee. They were Evelyn Matthews – Chair; Deb Taggart, Deb Erickson, Doreen Reid, Sherry Pelensky, Meredith Wild, Diane Bourgeois-Burton, Maggie Alcazar, Janina Kravec

and Carol Kruger. While we were learning, we also had fun. Some of us even became cowgirls and boys for awhile! CSGNA's mandate is education and to that end we are attempting to increase our number of scholarships as well as the dollar amount. I am happy to announce that SciCan is offering a new scholarship this year to support this mandate. I would like to thank SciCan for their support for education. Thanks to them one more pair of eyes

will be at our conference! We encourage you to attend the World Congress being held in the beautiful and historic city of Montreal in September 2005. Click on our website @ [www.csgna.com](http://www.csgna.com) to keep informed. Remember that your mind is like a parachute. It only works when it is open. Open your mind to GI and join us in Montreal.



*Nancy Campbell & Lorie McGeough.*

## Outgoing President's Reflections

Lorie McGeough, RN, CGNC, President CSGNA 2002-2004

It is with a sad and a glad heart that I leave my position as CSGNA President. During my time on the National Executive I have had the pleasure of working with some of the finest GI nurses in our country.

The words "I learn" hardly covers the spectrum of knowledge I've absorbed from every single person that makes up the CSGNA. No where else can one find the level of diversity of perspectives, companionship and intellect that I have found here.

Our successes lie in our accomplishments. The development of guidelines, protocols, education tools, scholarships. Networking with other National and International organiza-

tions. Working and playing with our financial and experiential supporters. Creating a lasting bond with the Canadian Nurses Association. Developing the first GI National Certification Exam, bringing us to a new level of professionalism. Building a network of communication with other GI nurses around the globe, being able to find help when you need it. Pulling off some of the greatest annual conventions with the teamwork and help of local Chapters. Expanding our horizons with The Guiding Light and our website. These are the things we have worked so hard to achieve.

I have always been proud of surrounding myself with brilliant, ener-

getic, dedicated people, and for the past 10 years I have been surrounded by you. Each person I have met has been an invaluable teacher to me. I have little use for 'things' in my life, but have great use and admiration for the people in my life. You (the people that make us what we are) will go on to achieve even more, and will always hold a special place in my career and lifetime.

I wish you (the CSGNA and all its members) all the success you deserve and a healthy and happy career. My parting words (yes, I know you've heard it a million times), remember to work smarter, not harder.

## A RANDOMIZED PROSPECTIVE TRIAL COMPARING DIFFERENT REGIMENS OF ORAL SODIUM PHOSPHATE AND POLYETHYLENE GLYCOL-BASED LAVAGE SOLUTION IN THE PREPARATION OF PATIENTS FOR COLONOSCOPY

**Background:** A recent Health Canada statement warned physicians regarding the risk of electrolyte abnormalities if more than 45 ml of oral sodium phosphate solution was used in a 24-hour period in patients with or without risk factors. The purpose of this study was to compare the tolerability, safety and cleansing ability of different regimens of oral fleet as well as a polyethylene glycol-based preparation (Colyte) in healthy patients.

**Methods:** One hundred patients undergoing routine diagnostic colonoscopy were randomized to one of four purgative methods: 2 bottles of Fleet Phospho-Soda; 6 hours apart (Group 1), 12 hours apart (Group 2), 24 hours apart (Group 3), and 4 L of Colyte (Group 4). Bowel preparation, patient satisfaction and electrolyte imbalances were the measured endpoints. Continuous measures were analyzed using analysis of variance and categorical measures were assessed using chi-square tests. Corrections for multiple comparisons were undertaken.

**Results:** Overall bowel preparation quality did not differ between groups although a trend favoring Group 2 was observed. The Colyte group had significantly more colonic fluid than the other groups ( $p=0.01$ ). The quality was consistently worse in the right colon for all groups ( $p=0.74$ ). There was no difference in overall satisfaction with the regimens although Group 3 missed significantly more days of work ( $p=0.015$ ). Tolerability was not different among groups and no clinically significant adverse events were identified. The three oral fleet groups were independently associated with a greater rise in serum phosphate than seen with the Colyte group ( $p < 0.001$ ). There were no differences in the increase in phosphate among the three oral fleet groups. There was no difference in the decrease in calcium among all groups. The three oral fleet groups were associated with a greater decrease in potassium than the Colyte group ( $p=0.002$ ) but no significant difference was noted among oral fleet groups.

**Conclusion:** Given the absence of significant differences in electrolyte changes among the three oral fleet groups, Group 2 may be favored by a trend toward improved bowel preparation quality and shorter time off work. Although the Colyte group was associated with more colonic fluid, it was associated with significantly less electrolyte changes. This study is ongoing.

E Jolicoeur<sup>1</sup>, A Rostom<sup>2</sup>, S Gregoire<sup>2</sup>, D Patel<sup>2</sup>, C Dube<sup>2</sup>, N Saloojee<sup>2</sup>  
<sup>1</sup>Division of Gastroenterology, University of Western Ontario, London, Ontario;

<sup>2</sup>Division of Gastroenterology, University of Ottawa, Ottawa, Ontario

## A STUDY TO DETERMINE THE EXTENT TO WHICH NURSES REPORT THAT REFLECTIVE PRACTICE HAS IMPROVED THEIR CRITICAL THINKING ABILITY

**Background:** The College of Nurses of Ontario (CNO), as with other healthcare licensing bodies, is charged with ensuring that its members are competent in their professional practice. Reflective Practice (RP) is one method chosen by CNO to comply with legislation and demonstrate accountability to all stakeholders. Purposeful reflection is consistent with adult learning theory and can lead to a deeper understanding of issues, judgment and skill development. Additionally CNO has developed a tool that is aimed at assisting members in engaging in RP. Their tool focuses on key attributes demonstrated by competent practitioners, including critical thinking and job knowledge.

**Study Aim:** To determine the extent to which nurses engage in RP, whether they use the CNO tool and whether they perceive that RP enhances their critical thinking (CT) ability.

**Methods & Outcomes:** A cross sectional survey was sent to 60 nurses who work in the gastroenterology departments at a large teaching hospital. Thirty four (57%) were anonymously returned. All respondents engage in RP with the majority, 56% ( $n=19$ ) citing RP as a yearly activity. Of the respondents, 24 (73%) report using the CNO tool for RP. CT improvement is difficult to evaluate from the responses. Only 32% strongly agreed that RP improved nursing practice. No significant differences were apparent when stratified by education or experience.

**Conclusions:** CT is a complex process and is difficult to assess due to a lack of clear-cut performance measurements. All respondents engage in RP. RP seems to encourage CT. Both concepts need to be better defined in order to examine and explain the relationship between the two.

Maria Cirocco, R.N., BScN, M.A.; Division of Gastroenterology, St. Michael's Hospital, Toronto, Ontario, Canada



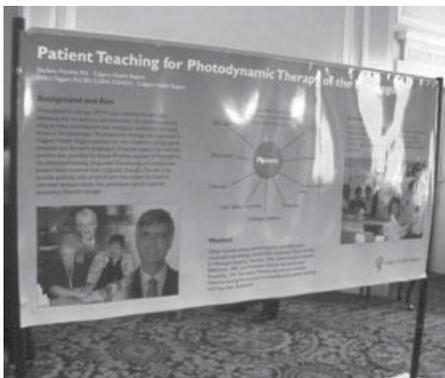
## PATIENT TEACHING FOR PHOTODYNAMIC THERAPY OF THE ESOPHAGUS

Presenters: Darlene Pontifex RN, Debbie Taggart RN, BN, CGRN, CGN(C), Calgary, AB.

**Background and Aim:** Photodynamic therapy (PDT) uses nonthermal laser light following the intravenous administration of a photosensitizing drug to treat premalignant and malignant conditions, including those in the esophagus. Photodynamic therapy was approved in Calgary Health Region patients for the treatment of high-grade dysplasia and Barrett's esophagus. Financial support for the first patients was provided by Axcan Pharma, supplier of Photofrin, the photosensitizing drug used. Developing a thorough tool proved more involved than originally thought. The aim is to provide patients with all pertinent information to make an informed decision about this procedure and its required temporary lifestyle changes.

**Method:** Other centres already performing the procedure were contacted and willingly shared their expertise. These included St. Michael's Hospital, Toronto, ON, Johns Hopkins, Baltimore, MD, and Thompson Cancer Survival Center, Knoxville, TN. The Axcan Pharma rep was an invaluable resource during this process. A comprehensive patient teaching tool was then developed.

**Conclusion:** An educated patient is better prepared to make a decision for any treatment, including PDT. A tool developed using all stakeholders attempts to address all concerns the patient might have with this evolving and potentially, curative, technique.



## EVERYTHING YOU CAN SWALLOW ABOUT A GASTROSCOPY

**Background and Aim:** Fear, anxiety, and uncertainty are some of the common feelings brought with patients to the Endoscopy unit. The purpose of the poster is to educate our patients on what a Gastroscopy is all about. We hope the information provided will help to alleviate some of the anxiety they may be feeling.

**Discussion:** By combining simple instructions and photos our colorful poster discusses the Gastroscopy experience from start to finish. The poster provides the following information.

A Gastroscope is a long flexible fiberoptic video scope called an endoscope that allows direct visualization of your upper intestinal track (esophagus, stomach, and duodenum) through your mouth.

**Pre procedure:** Your Doctor will ask you to have nothing to eat or drink for at least 6 hours prior. Your Doctor will instruct you regarding your medication.

**During the procedure:** Your Doctor may give you a sedative through your I.V. to help you relax. You will remain conscious. Your throat will be sprayed with a local anesthetic. You will lie on your left hand side. The procedure takes 5-10 minutes.

**Post procedure:** You may have nothing to eat or drink for one hour following. If you have been sedated you will need someone to drive you home after you recover for about one hour. You will be asked to not drink alcohol or drive for 24 hours.

A Gastroscopy is a safe procedure and a very valuable diagnostic tool. Complications are extremely rare but can occur. If you experience any of the following symptoms, call your Doctor immediately or go the nearest

emergency department: Severe abdominal pain, chest pain or shortness of breath, fever, persistent vomiting, vomiting blood, black stools or unusual symptoms. Some things a Gastroscopy can aid in diagnosing are; foreign body, gastric ulcer, polyps, esophageal varicities, acid reflux disease, and gastric cancer. Some of the treatments that can be done during a Gastroscopy are; Endo clipping, sclerotherapy, esophageal banding, foreign body retrieval, biopsy samples, and feeding tube (PEG) placement.

**Conclusion:** With the increased use of the Gastroscopy procedure to aid in diagnosing and treating, the word Gastroscopy is becoming a common household name. With the help of education it is hoped that a well-informed patient will be more relaxed and comfortable about the procedure, making their experience in Endoscopy a more pleasant one.

Shelley Cochrane R.N.  
Regina General Hospital



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**Conclusion:** An educated patient is better prepared to make a decision for any treatment, including PDT. A tool developed using all stakeholders attempts to address all concerns the patient might have with this evolving and potentially, curative, technique.

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## CANADA WEST DIRECTOR REPORT

What a good conference the Calgary Chapter hosted! The program was educational and the speakers were excellent, not to mention the great entertainment! How many of you who attended will now consider looking at the tongues of our patients! Or for that matter, ever consider an enteroscopy on a Peacock or looking at a frog in a G.I. sort of way? It was commendable, casual, enlightening, friendly and productive and such a great escape for the 255 delegates to get away from the rat race of our busy work lives and enjoy a weekend where we could celebrate the knowledge that we already have, build on that and generate a good feeling for what we know and do well.

There is gaining interest in the West for developing new CSGNA Chapters; Red Deer, AB; Kamloops, BC; and Nanaimo, BC.

Any member reading this that would like to be included in any of these groups should contact me for further information.

The CSGNA Chapters of the West report the following:

### *Regina Chapter*

Seven members from the Regina Chapter had the opportunity to attend the Annual meeting in Calgary. "Our cowboy hats go off to the planning committee for a great meeting and a whole lot of fun."

Their members are busy putting the final touches on their Annual Education Day taking place at the end of October.

The Chapter welcomes Susan Latrace as their new Treasurer, and extends a big thank-you to Alison MacDonald for her many years of hard work.

### *Vancouver Island Chapter*

President, Irene Ohly reports that 12 members from the Vancouver Island Chapter attended the Conference in Calgary. Their comments were "What an awesome Conference, Calgary Group. Thank you".

They are planning a meeting on October 25th, 2004. They will be encouraging and informing their members about the World Congress in Montreal and also supporting two who are committed to write the Certification Exam in April 2005.

### *Okanagan Chapter*

Karen Parchmochuk, Chapter President, reports that three of their members enjoyed the Conference in Calgary. The Chapter will meet in the next few weeks to review some of the events and topics presented in Calgary. Members from the group attended two recent presentations at the Kelowna General Hospital. The first was on Ostomy Care Updates and the second on "Street and Designer Drugs."

### *Vancouver Regional Chapter*

Adriana Martin, President, reports that the Vancouver Regional Chapter will be meeting soon to update their members on the World Congress. The Chapter will also host an Education Day, likely in the Spring 2005. 10 members enjoyed the hospitality shown by the Calgary Chapter.

The Vancouver Regional Chapter would like to salute Helene Parmiter, a long time CSGNA and SGNA member, who has just retired from nursing at St Paul's Hospital, Vancouver, where she worked in the G.I. Clinic -Endoscopy for over 25 years. Helene is well known as an icon in the field for sharing her knowledge and her generosity towards students, new nurses to endoscopy, Vendors, Physicians, the local Chapter and to CSGNA Members across Canada. Enjoy your well-deserved retirement, Helene!!

Welcome to Nonie Hodgson who will assume the Chapter Treasurer position.

### *Calgary Chapter*

Evelyn Mathews, Chapter president and Calgary Conference Chair reports that the conference planning committee met for dinner at "Lavienna" on October 13, they thoroughly enjoyed the evening as they celebrated the success rather than the planning of the conference!

The next Chapter meeting will be held on November 4. Dates and topics for future educational sessions will be decided. Perhaps Dr. Whiteside will have other case presentations that he would like to share with them!

### *Manitoba Chapter*

Chapter President, Jennette McCalla came away from the Conference with list of highlights that she was able to share with the Manitoba Chapter members. They have started to focus on the World Congress. Janet Shymanski, reports that the members were asked to consider the Election of Officers for the new Executive term. Dr. Chris Buller, a Practitioner of Traditional Chinese Medicine presented a unique and interesting talk.

Their next meeting will be held in Kenora, Ontario, and members are very excited to attend that meeting.

### *Edmonton Chapter*

The Edmonton Chapter was delighted to send a good representation of their group to the conference in Calgary. They continue to keep the Chapter alive with their monthly meetings and educational sessions.

**Respectfully submitted by  
Nala Murray RN, CGN(C)  
Canada West Director CSGNA**

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## OUTGOING NEWSLETTER EDITOR STATEMENT

To all CSGNA members, I am leaving the CSGNA National Executive board after four years working as your newsletter editor. The experience I have gained in that position is quite vast and I thoroughly enjoyed representing you all. I tried my best trying to make our newsletter the best communicative tool we have, sharing knowledge and information with GI nurses and associates across our Great Canada. I encourage all of you to get involved with your organization, either at the local or executive levels, the people involved are hard workers and their ultimate goal is to improve Gastroenterology nursing with education and standards of practices for the safety of our patients and

our own practices. I introduce to you Leslie Bearss, your new editor. She needs input from you the members at large to give you the information you would like to see in print in the newsletter, so please contact her with ideas and information you would like to share.

Sincerely,  
**Kay Rhodes,**  
 kay.rhodes@sw.ca

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### **INCOMING NEWSLETTER EDITOR STATEMENT**

Hello my name is Leslie Bearss and I'd like to introduce myself as the new Guiding Light Newsletter Editor. First I would like to thank Lorie McGeough for her encouragement in my nomination and to Kay Rhodes my predecessor for all her help on this issue. My hope is that I can build on the wonderful foundation of The Guiding Light. I need your help and input to do this. I encourage all CSGNA members to email me any suggestion, comments, stories, and articles for the Newsletter.

The National Conference in Calgary was wonderful, hats off to the Calgary Planning Committee. You all did an outstanding job! It was a great pleasure meeting and getting to know my fellow board members and I look forward to working with them.

Regards,  
**Leslie Bearss RN CGN[c]**  
 lesliejoy@sasktel.net

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### **OUTGOING CANADA CENTRE STATEMENT**

My second year as CSGNA Director Centre produced a continuation of the challenges faced in previous year. The satisfaction gained from CSGNA accomplishments was tempered by the frustrations generated from a lack of cooperation/enthusiasm of members at large in the resolution of some challenging issues: volunteer to work on Board at chapters level; membership renewal. We are constantly looking for

resolutions to improve and enhance the situations; your suggestions will be welcome. Nevertheless, looking ahead, CSGNA board has again set some objectives and strategies, which we feel, will contribute towards the enhancement of CSGNA.

The new Montreal Chapter's growing pains are slowly getting behind us as the chapter matured, I believe they are well positioned to achieve stability as a chapter in Quebec.

My term with CSGNA as Director Centre honoured me with the privilege to learn a great deal, gained personal growth and then some from my fellow esteem board members and you the members. As my term ends, I would like to take this opportunity to acknowledge the contribution, time and effort of my colleagues on the Board. Their commitment over the years towards managing and improving our society is greatly appreciated. I am sure the Board will continue to do the best they know how for CSGNA.

Best wishes for everyone, looking forward to see you again next year in Montreal.

Respectfully submitted,  
**Belinda Tham RN, CGN(C)**  
 Canada Centre Director

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### **INCOMING CANADA CENTRE STATEMENT**

I am pleased to announce that I have been selected to be Director of Canada Centre. I believe in CSGNA's mandate, which is to provide a high standard of care to its clients by enhancing educational and professional growth to its member. My goals are to support the individual Chapters with their educational sessions, recruit new members and promote the benefits of the association. I would also like to encourage all members to write the certification exam in gastroenterology. Please do not hesitate to contact me at any time.

**Monique Travers R.N. CGN©**

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### **DIRECTOR OF PRACTICE**

Position and Guidelines for both *Nurse Performed Flexible Sigmoidoscopy and Patient Having a Bronchoscopy*, are complete and are ready to be published.

The goal over the next several months is to update some of the existing Position statements and to continue to answer any questions that arise from the endoscopy units.

All members are encouraged to write or call the Director of Practice with practice issues and questions. We can only increase our knowledge by asking questions and staying in touch. The practice in the Endoscopy Units is constantly changing, consequently we too must strive to keep current. The best way to do that is to continue with ongoing discussion and communication. It was great to see so many of you in Calgary!

**Branka Stefanac**

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### **REPORT FROM EDUCATION DIRECTOR**

The education committee is here for your needs. We want your feedback on our objectives to see if they meet your expectations.

Our focus for the year to come will be to help as much as we can the people who want to write the certification exam.

We are working on study module which we hope to release before the end of this year. Look on our website for updates.

Our reprocessing manual on flexible endoscopes has become very popular and we would like to promote it so that we all practice the same way across Canada.

We will also revise the orientation manual to reflect our current practice. This manual will be helpful for training endoscopy nurses. This is necessary to maintain high standards of care for our clients.

We will be very involved with the World Congress international conference which will take place in Montreal on September 10-14 2005. We will be

involved with seeking CEU points and we will play a major role on the abstract committee.

Please do not hesitate to contact me should you have any questions or ideas for us.

**Respectfully submitted**  
Michele Paquette CGRN,CGN(C)

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### **REPORT FROM OUTGOING PUBLIC RELATIONS DIRECTOR**

During the past two years, we have seen changes to our website. Not only has the look changed but there is more info available to members. The registration form for the past two conferences has been available to download and there is a link to the World Congress of Gastroenterology to be held in Montreal in 2005. Several nurses were able to network with others writing the Certification exam and we will include Certification Support as a link again this year. We are continually working on improvements to the site which will address the needs of our members. I thank everyone who took the time in Calgary to complete the brief survey about the website.

I welcome Jennifer Belbeck as the Public Relations Director for the next two years. Jennifer comes to us with a strong GI research background which complements the skill mix, knowledge and experience of the current members of the Board. If you have questions or suggestions for the website, Jennifer would like to hear them. She can be reached at [belbeck@hhsc.ca](mailto:belbeck@hhsc.ca).

The CSGNA is a dynamic organization which promotes our specialty and its members. To meet our members' needs we need to know what they are and I strongly encourage you to visit [www.csgna.com](http://www.csgna.com) to see the changes which are occurring. Let us know what would help you in your practice.

I sincerely appreciate the opportunities this position has offered me since 2002. It has been rewarding and challenging and I've come to know many of you on a different level. The website is only one tool for communicating but it is the one which will be the most

current, reflecting what we do and the care we give to our patients on a daily basis.

**Respectfully submitted,**  
Debbie Taggart RN, BN, CGRN,  
CGN(C)

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### **REPORT FROM INCOMING PUBLIC RELATIONS DIRECTOR**

It is with great pleasure that I accept the position of Public Relations Director for the Canadian Society of Gastroenterology Nurses and Associates for the next 2 years.

I have been a Clinical Trial Research Coordinator for the past 8 years at McMaster University in Hamilton, Ontario. I have been a member of the CSGNA for many years and am honored to contribute to an organization that is committed to providing access to specialized GI education, which will lead to higher quality nursing care.

I am excited to be able to contribute to the planning of our National Conference and look forward to suggestions and input from our members. I am also responsible for maintaining our website and again welcome input from our group. I encourage everyone to access our website, [www.csgna.com](http://www.csgna.com) as this is your most up to date resource for upcoming educational events, guidelines and standards, certification and much more.

Again, I am looking forward to the next 2 busy and challenging years and look forward to hearing from you. I may be contacted at [belbeck@hhsc.ca](mailto:belbeck@hhsc.ca).

**Sincerely,**  
Jennifer Belbeck, RN, BScN,  
CGN(C)

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### **CANADA EAST REPORT**

For those of us fortunate enough to have attended the National CSGNA conference in Calgary, what a wonderful experience! A fully packed program with excellent topics and speakers. Hats off to the planning committee on a job well done. I would like to thank everyone who supported the CSGNA marketplace. The monies raised

through 50/50 draws, cookbook and luggage tags will go into the CSGNA scholarship fund. Our goal for the future is to see an increase in the amount and number of scholarships.

### **Newfoundland Chapter**

The Atlantic GI meeting held in St. John's in June saw 86 delegates including physicians, nurses and sponsors. All topics were well presented with the case presentations as usual were found to be the most interesting. From the nursing prospective, we were fortunate to have two guest speakers, Cathy McDonald, from Bard, gave a talk on Gastrostomy feeding and nutritional support. Michele Paquette, Education Director with the CSGNA talked on infection control in the GI setting. Informative presentations with plenty interaction. As short business meeting was also held, an update of future and current CSGNA activities were discussed. The 2005 Atlantic GI meeting, will be held in Lunenburg, Nova Scotia. WATCH FOR FURTHER DETAILS!

The next business meeting of the Newfoundland Chapter is scheduled for October 19, 2004. The agenda includes, the election of a new executive, a report on the Calgary conference and discussion on the upcoming World Congress being held in Montreal.

### **Nova Scotia Chapter**

The chapter's original education day scheduled for October 22, 2004 has been moved to November 27, 2004. Topics to be presented include Endo capsule, Endoscopic treatments of liver cirrhosis, infection control and APC. Tours of the unit will be provided. Information on next year's GI meeting and World congress will be presented.

### **New Brunswick/Prince Edward Island Chapter**

The last meeting held early summer saw a change in chapter executive Bonnie Greydonis, has taken over as chapter president. Thanks to Paulette Bassette, outgoing president.

A reminder to all that registration for the World Congress is early on or before January 1, 2005. Encourage your physicians and institutions to support your endeavours to send members. It truly will be an awesome experience!

Respectively submitted,  
Joan Rumsey

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### MEMBERSHIP DIRECTOR REPORT

I would like to express my thanks to the Calgary Chapter of CSGNA, and in particular the planning committee, for an excellent annual conference experience! The program was exceptional, the venue was superb and the entertainment was outstanding. Well done!

I am pleased to report that our membership has increased to 589 members. This is an increase of 42 members compared to last year at this time. Among our membership, 67 members indicated that they now have their CNA Certification in Gastroenterology. Congratulations!

As always, we need members to consider a role at the local level. A few of our Chapters are struggling to fill executive positions. Involvement at the chapter level is an enriching experience. It provides an opportunity for personal

growth. It allows you to use your experience to enhance the growth of gastroenterology nursing. Get involved!

Please feel free to contact me at any time regarding any membership questions and suggestions to promote our association.

Respectively submitted  
Elaine Burgis, RN, CGN(C)  
burgis@rogers.com

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### TREASURER REPORT

I would like to congratulate the Calgary Chapter on a very successful conference. Your hard work paid off, from the chocolate fountain to the barbecue and the lectures in between, it was a great conference. Give yourselves a hand ladies !!!

I would also like to thank all of the chapters for their donations to the silent auction. This continues to be a great fund raiser for the education account, raising \$737.00.

The market place was also a great success this year thanks to Joan Rumsey & all who helped out at the CSGNA booth. The luggage tags, cook books, pins, manuals and 50 / 50 tickets made approximately \$1000.00 profit. A special thanks goes out to Mable and Tracey who helped sell the 50/50 tickets.

Edna Lang  
CSGNA National Treasurer

## WE NEED YOU TO GET INVOLVED WITH CSGNA!

We welcome all members to become involved with CSGNA. We have committees that need membership participation. Please contact the following executive for more information:

By-law committee – Deb Taggart –  
President Elect

debra.taggart@calgaryhealthregion.ca

Standards of Practice – Branka  
Stefanac – Practice Director

bstefanac@smgh.ca

Education – Michele Paquette  
– Education Director

michpaquette@rogers.com

Membership – Elaine Burgis  
– Membership Director

burgis@rogers.com

Conference Planning – Jennifer  
Belbeck – Public Relations

belbeck@hhsc.ca

Newsletter – Leslie Bearss

– Newsletter Editor

lesliejoy@sasktel.net

If you would like to become more involved at the local level, please contact your Chapter President or the National Director in your area:

Canada West – Nala Murray –  
nala\_murray@telus.net

Canada Centre – Monique Travers –  
mtravers@rogers.com

Canada East – Joan Rumsey –  
hcc.rumj@hccsj.nf.ca



*National Executive.*

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## BOARD POSITIONS AVAILABLE SEPTEMBER 2005

There are several Board positions available this September. They are:

Secretary

Practice Director

Treasurer

Director Canada West

Education Director

Director Canada East

These are two year positions. The job descriptions can be found on our website @ [www.csgna.com](http://www.csgna.com) Please submit your nominations to Nancy Campbell 6596 Delorme Ave., Orleans, Ontario K1C6N6 or fax to 1-613-837-5049 or Email to [nlcampbell@sprint.ca](mailto:nlcampbell@sprint.ca) Please consider stepping out of the box and submitting your nomination. I can guarantee that you will grow as a person; not to mention the wonderful new experiences and friendships you will encounter. We would like to have you on our team!

# SYNOPSIS OF CSGNA CALGARY ANNUAL CONFERENCE 2004

1. **REVIEW AND ADOPTION OF AGENDA:**  
A motion was passed to adopt the agenda after being reviewed. Kay/Belinda
2. **REPORTS:**  
Canada EAST- NFLD, NS, PEI/ NB chapter were presented.
2. **TREASURE:** Educational money from Cook is not received to date. To get Visa for CSGNA personal financial information is required from the Treasurer and the President. Visa will not take CSGNA assets to provide this service to the members.
3. **BYLAWS:** Changes to the bylaws were accepted as voted in the 2004 annual report.
4. **NEWSLETTER:** Leslie Bearss will be taking over as the Newsletter editor Kay will help with the next issue of the Guiding light. Pentax is the current Sponsor for the Guiding Light until December 2005. Kay/ Leslie will look back and put together a history of GSGNA from it conception to the present date.
5. **EDUCATION:** Education Director has concerns about receiving one chapter report for chapter education event. Michelle will email reminder notice to the Chapter President in May to emphasize the importance of notification of all chapter education events. Reminder notices will also be posted in the June edition of The Guiding Light. Some of the chapters are not charging for education events. The chapter package states there should be a charge of \$15-\$25. The money raised from this event could go into the education fund to support chapter members to attend annual conference. Nomination form for GI nurse recognition award will be posted in The Guiding Light. Nomination will be submitted in writing to CSGNA education director March 15<sup>th</sup> of each year. A scoring system will determine the successful candidate.
6. **CERTIFICATION UPDATE:** Certification – 94 registered and 86 passed the test. The same exam will be administered next year; it will be reviewed in the third year. The failure rate was comparable with other specialties.
7. **PUBLIC RELATIONS:** Jennifer Belbeck will be taking over as the new Public Relation Director. In her new role she is the coordinator for the annual National meeting and is responsible to liaise with the local coordinator and the vendors. She will also be responsible for updating the website to keep the members informed of all the CSGNA events locally and nationally.
8. **PRACTICE:** updates on the Bronchoscopy Guidelines and Nurse assisted Sigmoidoscopy with reference from the recent article from the WHO and infection control articles, which includes SARS protection. Position statement will be posted on the website soon.
9. **MARKET PLACE:** 50/50 draw will be held at nutrition breaks during the conference. Luggage tags are sold at \$3 each and 2 for \$5. 00. Cookbooks will be sold at \$10.00.
10. **VENDOR MEETING PRESENTATION BY Lorie:** This year Friday evening at the annual conference was not booked to give the members free time to explore the city. Several Sponsors are entertaining groups of nurses. We need to reinforce the objectives from the National perspective. We need to increase the attendance and the amount of scholarship that we offer. Currently we have 12 scholarships @ \$700 each. We wish to increase the amount to \$1000. The scholarship fund is not self-sufficient.
11. **WORLD CONGRESS 2005:** Carolyn Bernaro, Executive director of SIGNEA was introduced. She is very excited that Canada is hosting the World congress in collaboration with CSGNA. They are expecting about 1000 GI nurses from around the world. The registration fee for the conference will be \$300 (US). We are invited to the opening ceremonies and Canada Night. There will be a charge of \$50 per person for Canada Night. Registration for the conference includes the nurse's conference only. There are four hotels blocked for the Nurses. Rooms will be assigned to nurses automatically when registered as CSGNA or SIGNEA member
12. **FACE TO FACE:** April 8<sup>th</sup> -10<sup>th</sup> Ottawa.

Submitted by Usha Chauhan

**SIGNEA Educational Course Preliminary Program**  
**Palais des Congres, Montreal, Canada**  
**September 12-14, 2005**

9/12/2005	Monday	9/13/2005	Tuesday	9/14/2005	Wednesday
Time	Topic	Time	Topic	Time	Topic
7:30-8:00	Registration	8:00-9:00	Management of Reflux Disease	7:30-8:30	The Maturing Nurse-Ergonomics and Caring for self
8:00-8:15	Welcome and Opening Remarks	9:00-10:00	Barret's Esophagus - Surveillance, EMR, PDT	8:30-10:00	LIVER Cirrhosis, Hepatitis and Transplantation
8:15-9:15	Functional testing in the GE Lab	10:00-10:45	Refreshment Break and view exhibits	10:00-10:45	Refreshment Break and view exhibits
9:15-10:15	Nursing in the 21st Century The Challenge of practice/education/research and management	10:45-12:00	ERCP Video Presentations	10:45-12:00	Video Presentations
10:15-11:00	Refreshment break and view exhibits	12:00-13:00	Lunch and visit Exhibits	12:00 - 13:20	Lunch and visit Trade Display
11:00-12:10	Video Session	13:00-13:50	Capsule Endoscopy	13:20 - 14:20	Infection Control in the GE Unit
12:10-13:30	Lunch and visit exhibits	13:50 -14:20	SIGNEA Business Meeting	14:20-15:00	Refreshment Break and view exhibits
13:30-15:00	Panel Discussion Professional development in GE Nursing	14:20-15:00	Refreshment Break and view exhibits	15:00-16:00	Pharmacology / New Technologies
15:00-16:00	Refreshment break and view exhibits	15:00-16:00	Developing a competency based orientation	16:00-16:45	Motivational Speaker
16:00-17:00	Advances in Endoscopic Ultrasound	16:00-17:00	Sedation in the GE Unit (panel) Conscious Sedation, Neurolept and Nursing Responsibilities	16:45-17:00	Closing Ceremony
17:00-18:00	Free Paper Presentation	17:00-18:00	The Pediatric Patient in the GE setting	17:00-17:30	Distribution of contact hours

**For additional questions, you may contact SIGNEA at [signeahq@AOL.com](mailto:signeahq@AOL.com)**

## 9<sup>th</sup> Education Meeting of the Society of International Gastroenterology Nurses and Endoscopy assistants (S.I.G.N.E.A.)

Respectfully submitted by Cindy Hamilton RN CGN ( C )

*Concurrently with the World Congress of Gastroenterology this meeting will take place, in cooperation with the Canadian Society of Gastroenterology Nurses and Associates. (C.S.G.N.A.). Hundreds of gastroenterology nurses and GI associates internationally will be exploring the many facets of nursing practice that make a difference to the health outcomes of the patients we care for in our endoscopy and GI departments.*

The Scientific Program will address standards of practice for gastroenterology units, management concepts, state of the art procedures, infection control, nursing research, writing for publication, nutrition, holistic and alternative therapies, drug therapy designing and staffing GI units, ethical issues in gastroenterology and evidence based practice just to mention a few of the topics. All topics will be current and relevant to present and future issues in gastroen-

terology. A bevy of international speakers will provide an interactive atmosphere and address global aspects of GI. Nurses will be involved in breakout sessions of various topics and there will be live endoscopy sessions from the Wellesley Endoscopy course being held in conjunction with the WCOG.

**Objectives of this course:**

- To encourage exchange of information with colleagues
- To provide current information in the field of gastroenterology
- To present information about current and emerging diagnostic and therapeutic techniques in gastroenterology and their application to the art and science of nursing.
- To provide and encourage participants to share and exchange information of clinical and research interests.

- To foster collaboration between nurses and other members of the health care team
- To provide opportunity to view current endoscopic equipment and current research progress.

#### **Highlights of this course:**

- Opening ceremonies Sunday September 11<sup>th</sup>
- Nurses welcome reception
- Live endoscopy sessions
- CEU's ( education hours) as per CBGNA
- Free paper sessions
- Poster sessions
- Plenary and Breakout sessions
- Canada Night: a celebration of Canada. This evening will take you through a culinary and cultural tour of Canada's most renowned kitchens. *(There is a separate fee for Canada night)*

#### **THE BEAUTIFUL CITY OF MONTREAL:**

Old world charm and French joie de vivre combined with a modern style all its own, this is today's Montreal. Canada's second largest city and the second largest French speaking city after Paris the city is a monument to it's cultural heritage. Although the majority of inhabitants are Francophone the city is still an example of the multi-culturalism that Canada is so well known for. The weather in September is moderate and a most beautiful time of year in Montréal.

The majority of hotels in Montreal are within walking distance of the convention centre, and most are directly linked to it through Montreal's well known "underground city". The congress is easily accessible by all delegates. Hotel selection can be achieved by logging on to [www.omge.org/events/world.htm](http://www.omge.org/events/world.htm)

The local organizing committee has chosen four hotels in a moderate price range for the nurses to concentrate on. The four hotels are adjacent to one another and a ten minute walk from the Congress and a five minute walk from the shopping and event district of St. Catherine's Street. Please be aware that spaces are limited so book early.

1. Holiday Inn Midtown, 420 Sherbrooke Street
2. Courtyard Marriott, Sherbrooke Street
3. Four points by Sheraton Hotel and Suites, Sherbrooke Street
4. L'apartment Inn, Sherbrook Street

There are many other fabulous hotels available in the conference venue and these are only suggestions.

The final program will be available in the early fall of 2004.

#### **ABSTRACTS**

Those wishing to send in abstracts are welcome to send them to  
 SIGNEA Executive Director  
 Tel: 847.297.5088 / Fax:847.297.5088  
 E-mail: [signeahq@aol.com](mailto:signeahq@aol.com)

Local Contacts: Cindy Hamilton RN CGRN  
 Chair Local Organizing Committee  
 Ph: 905-639- 5506 / Fax; 905-639-0557  
 Email [chamilton39@cogeco.ca](mailto:chamilton39@cogeco.ca)  
 Nancy Campbell RN, Vice Chair LOC  
 email [ancampbell@sprint.ca](mailto:ancampbell@sprint.ca)



## CALL FOR ABSTRACTS

SIGNEA and CSGNA are hosting an annual conference in conjunction with the World Congress of Gastroenterology from September 10 to 14, 2005. Hundreds of gastroenterology nurses and GI associates from around the world will come to Montreal to explore the many facets of nursing practice that make a difference to the health outcomes of the patients we care for in our endoscopy and/or GI departments.

Abstracts are invited for but not limited to the following themes:

- Development of orientation tools for endoscopy departments
- Innovations to GI nursing practice-strategies for development, implementation and evaluation
- Occupational Health issues in endoscopy units
- Creative teaching strategies – for patients and staff
- Successful change strategies in GI Departments
- Developing a care philosophy for gastroenterology units
- Staffing competencies – how do you develop, implement and evaluate in high tech environments
- Staffing Mix – the why's of your unit's
- Technology and caring – is this a paradox
- Financial Management
- Evaluation process
- Ethical issues and strategies that result in a win/win scenario
- Research related to practices, and economic considerations.
- Barriers to staff development
- Inventory management

Basically, this is an opportunity for you to share with colleagues what you do well and/or what provides challenges in your practice.

Deadline for submission: Feb 18th 2005

*continued next page*

## CALL FOR ABSTRACTS *continued*

Abstracts must include identification of area(s) of focus (background information); a description of the problem or issue; discussion of planning, implementation, evaluation; how your issue promoted health care outcomes or professional development in your area.

### COVER SHEET

Please complete a cover sheet and submit with your abstract. The cover sheet must include title of the abstract, names of all presenters/authors, credentials, and place of employment/academic affiliation. Please indicate main contact's name, telephone number, e-mail address and fax number.

Please note: this information will be used in the conference program should your abstract be selected.

### FORMAT

Your typed abstract should not exceed one standard letter size sheet of paper, double-spaced, with one-inch margins and standard 12 fonts.

The title, authors, objective, description, and conclusion should appear on the abstract. This abstract will be included as part of the course syllabus.

Please fax or e-mail your cover sheet and abstract in Microsoft Word or word perfect format.

### OTHER INFORMATION

All authors are responsible for any expenses incurred in preparing and presenting their poster (including registration and travel expenses).

### SELECTION PROCESS

A blind review and selection will be made by the Abstract Review Subcommittee of the Conference Planning Committee.

Selection criteria include relevance to conference, clarity, impact on gastroenterology nurses and associates, or impact on patient outcomes.

Selected abstracts will be developed into presentation format by the authors. Oral presentations will be delivered during a free paper session. Posters will be displayed in a prominent location at the conference. A one hour period will be designated for at least one author to discuss the poster and answer questions that delegates may have.

### NOTIFICATIONS

All abstracts will be acknowledged upon receipt. Selection will be completed and acknowledged by Friday April 15th 2005.

Successful authors must indicate their intent to participate by Friday June 3rd 2005 to be included in the conference syllabus. If confirmation from the author(s) is not received then the abstracts will be withdrawn.

### Submit abstracts to:

Caroline Bernero SIGNEA Executive Director

Email: [signeahq@aol.com](mailto:signeahq@aol.com)

## HOW TO REGISTER FOR MONTREAL 2005

Enclosed in this issue of the newsletter are registration forms for the World Congress 2005 to be held in Montreal September 10<sup>th</sup> to 14<sup>th</sup>. **There is only one form for both Physician and Nursing Courses.**

Instruction:

- PLEASE do not fax in registration as faxed forms will not be accepted
- Mail or email to the WCOG address on the form.

### FOR CONFERENCE REGISTRATION



Fill in your demographic data for the first part of the form



GO TO SECTION C SIGNEA



Fill in section D



Added Social Programs are on the back of the registration form if interested.

### FOR HOTEL REGISTRATION

- The Congress has blocked all hotels in the downtown Montreal area.
- PLEASE do not fax in registration as faxed forms will not be accepted
- Mail or email to the WCOG address on the form.

Fill in your demographic data for the first part of the form



Choose hotel by category and price listed on back of form



Space may be limited at chosen hotels so register early

# REGISTRATION FORM

World Congress of Gastroenterology 2005, September 10-14, Montréal, Canada



**Please return this form to:**

WCOG 2005 Secretariat  
P.O. Box 302, 1000 AH Amsterdam  
The Netherlands

**Tel.: +31 20 50 40 204**

E-mail: [wcog2005reg@congrex.nl](mailto:wcog2005reg@congrex.nl)  
Faxed forms will not be accepted

Secretariat use only

FILL IN ONE COPY PER REGISTRANT. PLEASE TYPE OR PRINT CLEARLY AND PROVIDE INFORMATION AS YOU WISH IT TO APPEAR ON YOUR BADGE.

Reg. No.
----------

Title	<input type="checkbox"/> Prof. <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Ms			
Family name				
First name				
Company/Organisation				
Department				
Address				
City		State		
Postal Code		Country		
Phone (country-area-local)		+		
Fax (country-area-local)		+		
E-mail				

**Accompanying Persons:** (Taking part in the tour program as described in the program announcement)

Last name		First name	
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**Main interest**

<input type="checkbox"/> Gastroenterology 301	<input type="checkbox"/> Pathology 302	<input type="checkbox"/> Basic Science 303	<input type="checkbox"/> Surgery 304	<input type="checkbox"/> Other 309 _____
<input type="checkbox"/> Hepatology 305	<input type="checkbox"/> Endoscopy 306	<input type="checkbox"/> Radiology 307	<input type="checkbox"/> Internal Medicine 308	

**REGISTRATION FEES**

(Check your category and fill in the "amount due")

**All amounts are in US Dollar (USD)**

	On or before January 1, 2005		On or before April 15, 2005		After April 15, 2005		Amount due
	Price	Code	Price	Code	Price	Code	
<b>A. Core Program</b>							
Participant	\$520	<input type="checkbox"/> 001	\$630	<input type="checkbox"/> 002	\$675	<input type="checkbox"/> 003	\$ _____ USD
Fellow-in-training*	\$160	<input type="checkbox"/> 004	\$225	<input type="checkbox"/> 005	\$225	<input type="checkbox"/> 006	\$ _____ USD
Press and media**	comp.	<input type="checkbox"/> 012	comp.	<input type="checkbox"/> 013	comp.	<input type="checkbox"/> 014	\$ _____ USD

\*Must spend most of their time on educational activities and should include proof of their student status, a photocopy of their university card or a letter from the head of their department or university. Not eligible to 15% discount.  
\*\*Must provide a copy of their official media accreditation.

**A 15% discount will be deducted from your WCOG 2005 Congress registration fee if you are attending BOTH the Core Program (A) and a Post-Graduate Course (B).**  
One-day registration will be available on-site.

**B. Post-Graduate Courses**

AGA - Evidence-Based Gastroenterology: Translating the Evidence into Practice								
AGA Members \$250	<input type="checkbox"/> 17 / 77	Non-members \$300	<input type="checkbox"/> 18 / 78	Trainee - AGA Members \$100	<input type="checkbox"/> 19 / 79	Trainees - AGA Non-members \$140	<input type="checkbox"/> 20 / 80	\$ _____ USD
SIED/AIGE - Interactive Course on Upper and Lower Intestinal Disease and Liver						Included in the congress registration fee 76		\$ _____ USD
CSF/CAGS - Frontiers in Minimally Invasive Therapies for Digestive Diseases (Live Surgery)					\$300	<input type="checkbox"/> 21 / 81		\$ _____ USD
CSF/CSCRS - Inflammatory Bowel Disease and Surgery					\$250	<input type="checkbox"/> 22 / 82		\$ _____ USD
CSF/CATS - Management of Esophageal and Esophagogastric Junction Cancer					\$250	<input type="checkbox"/> 23 / 83		\$ _____ USD
CSCN - Intestinal Failure, Functional Foods and GI Disease and Health					\$175	<input type="checkbox"/> 24 / 84		\$ _____ USD
AGEQ / SFED - Emerging Technologies and Current Practice in Digestive Endoscopy					TBA	<input type="checkbox"/> 25 / 85		\$ _____ USD
Yale University - Inflammatory Bowel Disease (Post-meeting Conference) (Not eligible to 15% discount)					\$475	<input type="checkbox"/> 26 / 86		\$ _____ USD

**c. S.I.G.N.E.A.**

S.I.G.N.E.A. participant (Not eligible to 15% discount.)	\$300	<input type="checkbox"/> 007	\$350	<input type="checkbox"/> 008	\$350	<input type="checkbox"/> 009	\$ _____ USD
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**d. Social Program**

*Participants*

Opening Ceremony & Welcome Reception, September 11	Included	<input type="checkbox"/> 101	\$ _____ USD
Canada Night, September 13	\$ 50	<input type="checkbox"/> 102	\$ _____ USD

**SUB TOTAL DUE**

<b>USD</b>
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Please turn over

Name

TOTAL DUE REPORTED FROM PAGE 1  USD

**E. Social Program (continued)**

*Ticket for Participants Attending a Post-Graduate Course Only*

Opening Ceremony & Welcome Reception, September 11

Price	Code	Amount due
\$ 25	103	\$ _____ USD

*Spouses and Accompanying Persons*

Accompanying Persons Program (*Tours are offered from September 10 to 14 inclusively*)

Opening Ceremony & Welcome Reception, September 11

Old Montréal Walking Tour  Sept 10 201  Sept 11 202  Sept 12 203  Sept 13 204  Sept 14 205

Canada Night, September 13

\$175	060	\$ _____ USD
	Incl. Accomp. Pers. Fee 104	
	Incl. Accomp. Pers. Fee	
\$ 50	105	\$ _____ USD
	Incl. Accomp. Pers. Fee	

Select one of the following:

Bateau Mouche Cruise (without lunch)  Sept 10 206  Sept 11 207  Sept 12 208  Sept 13 209  Sept 14 210  
 or Botanical Gardens & Biodome Tour  Sept 10 211  Sept 11 212  Sept 12 213  Sept 13 214  Sept 14 215  
 or Discover Montréal Tour  Sept 10 216  Sept 11 217  Sept 12 218  Sept 13 219  Sept 14 220

Select one of the following:

Bateau Mouche Cruise (without lunch)  Sept 10 221  Sept 11 222  Sept 12 223  Sept 13 224  Sept 14 225  
 or Folk Luncheon at Cabane à Sucre  Sept 10 226  Sept 11 227  Sept 12 228  Sept 13 229  Sept 14 230

Incl. Accomp. Pers. Fee

*Tickets for Spouses Not Taking Part in the Accompanying Persons Program*

Opening Ceremony & Welcome Reception, September 11

Canada Night, September 13

\$ 25	106	\$ _____ USD
\$ 50	107	\$ _____ USD

**Tours and Excursions (Individual Tickets for Congress Participants and Spouses not Taking Part in the Accompanying Persons Program)**

Discover Montréal	<input type="checkbox"/> Sept 10 231 <input type="checkbox"/> Sept 11 232 <input type="checkbox"/> Sept 12 233 <input type="checkbox"/> Sept 13 234 <input type="checkbox"/> Sept 14 235	\$ 30	\$ _____ USD
Old Montréal Walking Tour	<input type="checkbox"/> Sept 10 236 <input type="checkbox"/> Sept 11 237 <input type="checkbox"/> Sept 12 238 <input type="checkbox"/> Sept 13 239 <input type="checkbox"/> Sept 14 240	\$ 14	\$ _____ USD
Biodome and Botanical Garden Tour	<input type="checkbox"/> Sept 10 241 <input type="checkbox"/> Sept 11 242 <input type="checkbox"/> Sept 12 243 <input type="checkbox"/> Sept 13 244 <input type="checkbox"/> Sept 14 245	\$ 40	\$ _____ USD
Bateau Mouche Cruise (without lunch)	<input type="checkbox"/> Sept 10 246 <input type="checkbox"/> Sept 11 247 <input type="checkbox"/> Sept 12 248 <input type="checkbox"/> Sept 13 249 <input type="checkbox"/> Sept 14 250	\$ 39	\$ _____ USD
Bateau Mouche Cruise (including lunch)	<input type="checkbox"/> Sept 10 251 <input type="checkbox"/> Sept 11 252 <input type="checkbox"/> Sept 12 253 <input type="checkbox"/> Sept 13 254 <input type="checkbox"/> Sept 14 255	\$ 68	\$ _____ USD
Folk Luncheon at Cabane à Sucre	<input type="checkbox"/> Sept 10 256 <input type="checkbox"/> Sept 11 257 <input type="checkbox"/> Sept 12 258 <input type="checkbox"/> Sept 13 259 <input type="checkbox"/> Sept 14 260	\$ 65	\$ _____ USD
Cooking Class	<input type="checkbox"/> Sept 10 261 <input type="checkbox"/> Sept 11 262 <input type="checkbox"/> Sept 12 263 <input type="checkbox"/> Sept 13 264 <input type="checkbox"/> Sept 14 265	\$160	\$ _____ USD
Laurentian Day Trip	<input type="checkbox"/> Sept 10 266 <input type="checkbox"/> Sept 11 267 <input type="checkbox"/> Sept 12 268 <input type="checkbox"/> Sept 13 269 <input type="checkbox"/> Sept 14 270	\$ 89	\$ _____ USD
Québec City Day Trip	<input type="checkbox"/> Sept 10 271 <input type="checkbox"/> Sept 11 272 <input type="checkbox"/> Sept 12 273 <input type="checkbox"/> Sept 13 274 <input type="checkbox"/> Sept 14 275	\$ 82	\$ _____ USD
Ottawa, National Capital Day Trip	<input type="checkbox"/> Sept 10 276 <input type="checkbox"/> Sept 11 277 <input type="checkbox"/> Sept 12 278 <input type="checkbox"/> Sept 13 279 <input type="checkbox"/> Sept 14 280	\$105	\$ _____ USD

TOTAL AMOUNT DUE  USD

**Payment**

Payment must be made in USD. Please state your name and address clearly on cheques and money orders.

The total amount due (as calculated):

Credit card: (recommended method of payment)

Type of Card:  AMEX  VISA  Mastercard  Diners Club

Card Number  Expiry date  /   
 (m / m) (y / y)

CVC code (last 3 digits on the back of the card), Except Amex

Cardholder's name

Cardholder signature \_\_\_\_\_

Remitted by enclosed cheque payable to CONGREX HOLLAND BV, P.O. Box 302, 1000 AH Amsterdam, The Netherlands (Personal or company cheques cannot be accepted). Include your family name and mention "Registration fee". Bank fees must be included. Check no.

Remitted by bank transfer to ABN AMRO Bank, Vijzelstraat 68 & 78, Amsterdam, The Netherlands, Account number: 54.16.32.167  
 BIC: ABNANL2A, IBAN: NL97ABNA0541632167. Include your family name and mention "Registration fee". Bank fees must be included.

**Cancellations and Refunds**

Notification of cancellation of registration, social program, tour reservations must be submitted before July 15, 2005 in writing to the WCOG 2005 Secretariat. For cancellations received **before July 15, 2005**, a refund will be issued after the congress, less the following administration fees: Registration \$75 USD; Social Program and Tours \$20 USD. For cancellations received after **July 15, 2005**, no refunds will be granted.

Signature \_\_\_\_\_

Date  /  /   
 ( d / d ) ( m / m ) ( year )

By signing this form I accept the cancellation policies.

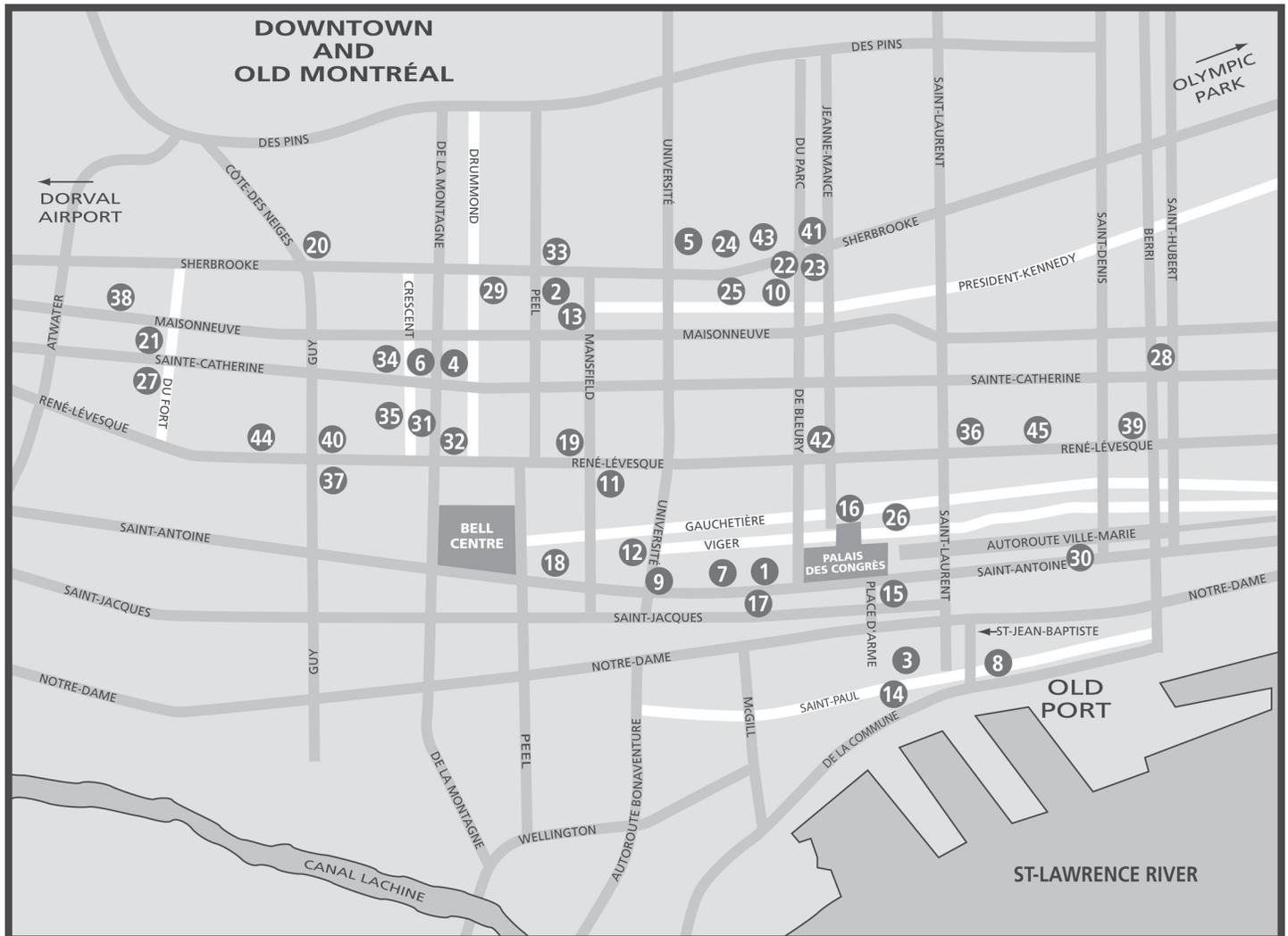


## WCOG 2005 OFFICIAL CONGRESS HOTELS

All prices are in USD currency for single or double occupancy and do not include breakfast and taxes.

	Legend	Rate starting from	Code
<b>CATEGORY A</b>			
Inter-Continental	1	242 \$	2000
Omni Mont-Royal	2	209 \$	2001
Le Saint-Sulpice	3	210 \$	2002
Loews Hôtel Vogue	4	265 \$	2003
Sofitel Montréal	5	200 \$	2004
The Ritz-Carlton	6	242 \$	2005
W Hotel	7	228 \$	2006
<b>CATEGORY B</b>			
Auberge du Vieux-Port	8	196 \$	2007
Delta Centre-Ville	9	126 \$	2008
Delta Montréal	10	181 \$	2009
Fairmont The Queen Elizabeth	11	188 \$	2010
Hilton Bonaventure	12	178 \$	2011
Le Germain	13	196 \$	2012
Hotel Nelligan	14	189 \$	2013
Place d'Armes	15	207 \$	2014
Wyndham Montréal	16	165 \$	2015
XIXieme Siècle	17	137 \$	2016
Marriott Chateau Champlain	18	189 \$	2017
Sheraton Centre	19	182 \$	2018
<b>CATEGORY C</b>			
Chateau Versailles	20	133 \$	2019
Clarion Hotel & Suites Downtown	21	140 \$	2020
Courtyard Marriott	22	118 \$	2021

	Legend	Rate starting from	Code
<b>CATEGORY C (continued)</b>			
Crowne Plaza Métro Center	23	132 \$	2022
Four Points by Sheraton and Suites	24	109 \$	2023
Holiday Inn Midtown	25	125 \$	2024
Holiday Inn Sélect	26	137 \$	2025
Hôtel du Fort	27	137 \$	2026
Hotel Gouverneur Place Dupuis	28	132 \$	2027
Le Cantlie Suites	29	126 \$	2028
Marriott Springhill Suites	30	137 \$	2029
Novotel Montréal Centre	31	144 \$	2030
<b>CATEGORY D</b>			
Best Western Hôtel Europa Downtown	32	55 \$	2031
Best Western Ville-Marie Hotel & Suites	33	104 \$	2032
Château Royal	34	111 \$	2033
Comfort Hotel & Suites Downtown	35	123 \$	2034
Days Inn Downtown	36	95 \$	2035
Days Inn Métro Center	37	119 \$	2036
Comfort Suites Downtown	38	116 \$	2037
Lord Berri	39	90 \$	2038
Maritime Plaza	40	119 \$	2039
Travelodge	41	104 \$	2040
La Tour Centre-Ville	42	99 \$	2041
L'appartement-Inn	43	87 \$	2042
Le Nouvel Hôtel	44	117 \$	2043
Quality Hôtel Downtown	45	97 \$	2044



## GI NURSING

J	A	G	N	L	S	S	B	N	M	M	D	N	S	S
P	U	C	E	O	E	D	O	R	E	C	O	S	C	E
T	A	T	C	M	I	I	N	E	U	I	O	N	H	P
W	O	L	Y	E	T	T	E	T	S	F	O	O	O	
H	A	Z	L	S	S	I	C	A	I	V	H	I	L	C
E	N	S	E	I	N	S	C	E	E	R	S	T	A	S
E	N	G	H	G	S	I	O	T	F	L	F	C	R	V
V	I	I	S	E	F	E	E	R	E	N	M	E	S	I
D	W	V	W	I	R	R	R	E	I	R	I	L	H	T
P	A	R	T	Y	I	S	P	B	F	E	E	E	I	A
X	T	R	H	N	V	E	N	D	O	R	S	S	P	M
W	E	X	A	M	I	N	A	T	I	O	N	N	T	I
C	R	R	S	N	I	A	T	N	U	O	M	C	S	N
A	Y	S	T	H	G	I	L	F	H	T	E	E	T	S
S	P	E	A	K	E	R	S	Y	R	A	G	L	A	C

- |               |             |           |
|---------------|-------------|-----------|
| ACCESSORIES   | BRUSH       | CALGARY   |
| CERTIFICATION | DIGESTION   | ELECTIONS |
| ENZYMES       | EXAMINATION | FLIGHTS   |
| FOOD          | FRIENDS     | GUT       |
| HOTEL         | INFECTION   | MEETINGS  |
| MOUNTAINS     | PALLISER    | PARTY     |
| REST          | SCHOLARSHIP | SCOPES    |
| SLEEP         | SPEAKERS    | TEETH     |
| VENDORS       | VETERINARY  | VITAMINS  |
| WASHERS       | WATER       | WINE      |

## FUTURE CSGNA CONFERENCES

WORLD CONGRESS  
MONTREAL 2005

REGINA 2006

HALIFAX 2007

VANCOUVER 2008

TORONTO 2009

## A QUESTION OF UNIT OR SHARED MEMBERSHIP

Elaine Burgis, Membership Director, CSGNA

Earlier this year, a member contacted me to ask if membership could be “shared” or if a “unit” membership had ever been considered by CSGNA. The concern was that members in outlying areas find it difficult to attend CSGNA Chapter events and often the day’s work is not finished by the time an evening meeting would start. This means that members have to take turns going to Chapter events. Members had expressed a concern that they are not getting the full benefit of their membership. These queries were taken to our National Executive.

At our CSGNA executive meeting prior to the Annual Conference this past September, membership options beyond the individual level was discussed. A comparison of 10 nursing specialties was done. Among the specialties we looked at were the Canadian Association of Neuroscience Nurses, Canadian Association of Hepatology Nurses, Canadian Association of Critical Care Nurses and CSGNA.

As a result of our research, we found no other nursing association that offered membership differing from our own. All of these specialized practice organizations offered an annual membership to individuals only. What did come to light was how reasonable our annual membership fee is. Other specialties annual fees are, in some cases, twice what ours is.

The National Executive decided that our membership would remain available on an individual basis only. This is in keeping with other nursing specialties.

CSGNA provides its membership with educational support through the newsletter, the Standards of Practice, Position Statements and Guidelines, manuals for unit orientation and scope reprocessing, preparation for certification, scholarships, and member-only rates for educational meetings and our annual conference. Above all, CSGNA offers a network of individuals whose interest is in the advancement of gastroenterology nursing.

A number of our Chapters cover a large geographical area. When planning meetings, Chapter Executive need to keep in mind that many members have a distance to travel and evening events may not always be the best time for all Chapter members. Please consider the time of year when planning an event. Travel can be very difficult for many of us, in many areas of this country in winter months.

The membership year runs to June 30<sup>th</sup> annually. If you fail to renew your membership by June 30<sup>th</sup>, you will be considered a “new” member - your years of membership seniority will be lost. Membership seniority is a large factor when applying for CSGNA scholarships.

CSGNA’s strength and growth is dependent on its membership. Let’s all work together to see that our association meets the needs of all our members.

# MEET THE OTHER CARSEN...

Carsen I call him.

His registered name is Fever River Brad and he's a "Red" 4-year-old Retired Racing Greyhound from the United States. He was born on July 1<sup>st</sup>, 2000, Canada day but he only became a Canadian on September 18<sup>th</sup>, 2004.

New this year to CSGNA, I thought I would call my foster dog something appropriate, and introduce other members to this wonderful breed. Carsen fit the bill perfectly.

Greyhounds, gentle in nature and usually quiet do not make good guard dogs. They tend to be "cat like" in the house and shed very little. They are not prone to any health problems like many of the other large breeds except their teeth do need brushing. They are prone to tartar build up probably because of their diets previously fed to them from puppy hood and during racing, before the foster program.

They are one of the oldest breeds known to man (8000 years old) and the only breed mentioned in the bible.

The Egyptians worshiped them like a god, considered them a family member and often were placed in the family tombs at the time of their death (presently greyhounds live to about 12-14 years old).

These 40 mile per hour couch potato's are usually 2-5 years old when they come to Canada and the only ways I know to adopt one is through a rescue group or directly from a track in the U.S. The group I belong to is located in southern Ontario, however there are local groups who do this all over Canada and the U.S. It is estimated that, **even with** the adoption programs in North America, there are 10,000-20,000 greyhounds destroyed in the U.S. every year.

As a part-time dog trainer, as well as working in Endoscopy part-time, I find fostering these dogs and watching them learn about the world as we know it, a wonderful and rewarding experience.

They know nothing about life in our world. Stairs, dog food, traffic, other kinds of dogs, play, homes, and when not to pee in them! Different kinds of flooring are all new experiences to them. Surprisingly they learn rather quickly. Thankfully the housebreaking is really a lot easier than you would expect. As a foster home you teach all of it. You do not have to be a trainer to foster, just willing to put in some time and a little effort.

Sure, sometimes after 3 weeks (or longer) of having them in your home it's heartbreaking to let them leave but when you see them a year later, (and quite often you do) they remember you and are really excited to see you. They are happy and healthy and alive. It all becomes worthwhile. A life was saved because I fostered.

I love this breed. They are low maintenance, good-natured, clean, smart, and eager to please. This is an absolutely perfect dog for a first time dog owner.

If you want any information on this breed or information on fostering any dog, please feel free to contact me, I'll help you out if I can.

Consider fostering a dog, any dog. Save a life.



Just a note, by the time you are reading this Carsen will be in his forever home somewhere, sleeping on a sofa!

**Linda Zucker R.N. E.N.C.( C )**  
**info@notinthedoghouse.com**  
**Sunnybrook and Women's College**  
**Health Science Center,**  
**Sunnybrook site.**





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# CSGNA CHAPTER EXECUTIVE LIST

## BRITISH COLUMBIA

### *Vancouver Island Chapter*

President: Irene Ohly  
 Victoria General Hospital, Endoscopy Unit  
 #1 Hospital Way, Victoria, BC V8Z 6RZ  
 250-727-4234 (W)  
 250-727-4317 (Fax)  
 Email: iohly@shaw.ca  
 Secretary: Shirley McGee  
 Treasurer: Donna Gramigna

### *Vancouver Regional Chapter*

President: Adrianna Martin  
 Lions Gate Hospital, Endoscopy Suite 231  
 East 15<sup>th</sup> Street, North Vancouver, BC  
 V7L 2L7  
 604-988-3131 ext. 4341 (W)  
 604-980-8003 (Fax)  
 Email: aem46@shaw.ca  
 Secretary: Monica Brennan  
 Treasurer: Nala Murray

### *Okanagan Chapter*

President: Karen Parchomchuk  
 Kelowna General Hospital  
 2263 Pandosy Street, Kelowna BC  
 V1V 1T2  
 250-862-4427 (W)  
 Email: park2@mox.interiorhealth.ca  
 Secretary: Jean Tingstad  
 Treasurer: Deborah Levine

## ALBERTA

### *Calgary Chapter*

President: Evelyn Matthews  
 Peter Loughheed Centre G.I. Unit 18  
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 403-291-1599 (Fax)  
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 Secretary: Meredith Wild  
 Treasurer: Doreen Reid

### *Edmonton Chapter*

President: Shelley Bible  
 10410 27th Avenue  
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 Email: sbible@shaw.ca  
 Secretary: Position Vacant  
 Treasurer: Marla Wilson

## SASKATCHEWAN

### *Regina Chapter*

President: Linda Buchanan  
 G.I. Unit, Pasqua Hospital  
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 Regina, Saskatchewan S4T 1A5  
 306-766-2441 (W)  
 Email: l.buchanan@sasktel.net  
 Secretary: Dianne Ryan  
 Treasurer: Susan Latrace

## MANITOBA

### *Manitoba Chapter*

President: Jennette McCalla  
 Grace Hospital, Endoscopy Unit,  
 2<sup>nd</sup> Floor, 300 Booth Drive  
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 Secretary: Janet Shymanski  
 Treasurer: Position Vacant

## ONTARIO

### *Ottawa Chapter*

President: Monique Travers  
 Ottawa General Hospital Campus  
 G.I. Unit, "Module S"  
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 613-737-8385 (Fax)  
 Email: travers@softhome.net  
 Secretary: Jean Mcnab  
 Treasurer: Micheline Lafrance

### *Golden Horseshoe Chapter*

President: Joan McKechnie  
 304 Biehn Drive, Kitchener, ON N2R1C6  
 519-748-2729  
 Email c/o gibranka@rogers.com  
 Secretary: Suzanne Burgess  
 Email bird@discovery.net  
 Treasurer: Margaret Hackert  
 Email dhack1637@rogers.com

### *Central Ontario Chapter*

President: Jean Leigh  
 RR#1, Hillsdale, ON L0L 1V0  
 705-835-5389 ext. 6218 (W)  
 705-728-9802 (Fax)  
 Email: djleigh@sympatico.ca or  
 leighi@rvh.on.ca  
 Secretary: Position Vacant  
 Treasurer: Heidi Furman

### *South Western Ontario Chapter*

President: Joan Staddon  
 Hotel Dieu Grace Hospital  
 1030 Ouellette Avenue  
 Windsor, ON N9A 1E1  
 519-973-4411 Ext. 3241 (W)  
 519-255-2103 (Fax)  
 Email: joanstadon@hotmail.com  
 Secretary: Janice Sutton  
 Treasurer: Theresa Berthiaume

### *Greater Toronto Ontario Chapter*

President: Cathy Bidwell  
 3220 Northview Crescent, RR#1  
 Oshawa, ON L1H 7K5  
 416-431-8178 (B)  
 416-431-8246 (Fax)  
 Secretary: Donna Joncas  
 Treasurer: Jacqueline Ho

### *London and Area Chapter*

President: Marilyn Plimmer  
 111 Golfdale Place  
 London, ON N6C 5S3  
 519-663-3543 (W)  
 Email: plimmerm@netscape.net  
 Secretary: Donna Pratt  
 Treasurer: Mary Campbell

### *Montreal Chapter*

President: Georgiana Walters  
 528 White Crescent  
 Greenfield, QB J4V 1G1  
 514-843-1667 (W)  
 Email: gwalters47@hotmail.com  
 Secretary: Salima Yip Hoi  
 Treasurer: Position Vacant

## NEW BRUNSWICK & PEI

### *New Brunswick & PEI*

President: Bonnie Greydanus  
 Vice-President: Position Vacant  
 Secretary/Treasurer: Position Vacant

## NOVA SCOTIA

### *Nova Scotia Chapter*

President: Evelyn McMullen  
 5532 Northridge Road  
 Halifax, NS B3K 4B1  
 902-473-4006 (W)  
 Email: evelynmcmullen@hotmail.com  
 Secretary: Suzanne Winter  
 Treasurer: Lisa McGee

## NEWFOUNDLAND

### *Newfoundland Chapter*

President: Ellen Cody  
 19 Forde Drive  
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 709-737-6431 (W)  
 Email: ellencoady@hotmail.com  
 Secretary: Mabel Chayter  
 Treasurer: June Peckham



*Vancouver Chapter.*



*Outgoing CSGNA Executive.*



*Jacqui Ho, Caroline Bernero (Executive Director, SIGNEA) and Bev Herzog  
- SIGNEA Core Registration Winners Montreal 2005.*



*Caroline Bernero & Cindy Hamilton, SIGNEA.*



*Montreal Chapter President Georgianna Walters (right).*

# CANADIAN SOCIETY OF GASTROENTEROLOGY NURSES AND ASSOCIATES

## BYLAWS

### REVISED 2004

#### CSGNA MISSION STATEMENT

The Canadian Society of Gastroenterology Nurses and Associates is committed to excellence of client care while enhancing the educational and professional growth of the membership within the resources available.

#### CSGNA PURPOSE STATEMENT

The CSGNA carries out its mission by providing opportunities for networking, education, and communication for its members.

#### CSGNA GOALS

##### Nursing Practice:

The CSGNA is committed to encouraging members to achieve high standards of care in daily practice by establishing standards of practice.

##### Networking:

The CSGNA encourages discussion and exchange of experience between nurses through the formation of Chapters, newsletter publication, an annual conference and website.

##### Education:

The CSGNA keeps its members abreast of current developments in the field of gastroenterology through seminars and an annual education conference. Members are encouraged to write the Canadian Nurses Association (CNA) Gastroenterology Certification exam.

##### Research:

The CSGNA encourages initiatives and studies in advancement of gastroenterology and endoscopy nursing practice.

##### Organization:

The CSGNA is a dynamic, financially stable, well organized association responsive to membership needs.

#### 1.0 NAME

The name of the organization shall be the "Canadian Society of Gastroenterology Nurses and Associates" (CSGNA). Hereinafter the word "Society"

shall refer to "Canadian Society of Gastroenterology Nurses and Associates." The words Officer(s), Board and Executive is used interchangeably.

#### 2.0 PURPOSE

The purpose shall be to unite into an organization, persons engaged in any capacity in the field of Gastroenterology Nursing in Canada (i.e. in any of the ten provinces and three territories).

#### 3.0 GOALS

The goals of the society shall be to promote education and quality of patient care by:

3.1 Setting standards of practice by developing guidelines and position statements.

3.2 Developing educational programs.

3.3 Encouraging study, discussion, exchange of information related experience and practice.

#### 4.0 HEAD OFFICE

4.1 Until changed in accordance with the Act, The Head Office of the corporation shall be in the city of the current Treasurer/Membership chairperson.

4.2 The Corporate Seal of the Society shall be held in safekeeping by the officer designated by the Executive for fiscal year.

#### 5.0 MEMBERS

5.1 There shall be three classes of individual members consisting of active, affiliate, and lifetime.

5.2 Active – shall be comprised of Registered Nurses or other Health Care Professionals engaged in full or part-time Gastroenterology Nursing or Endoscopy Nursing in clinical, supervisory, teaching, research or administrative capacity.

They are eligible to vote. Only registered nurses may hold office.

5.3 Affiliate – shall be comprised of Nurses, Health Care Professional/persons engaged in activities relevant to the field of Gastroenterology but not currently engaged in gastroenterology Nursing or Endoscopy Nursing. They are not eligible to vote or hold office.

5.4 Lifetime – any member, deemed to have contributed substantial time and effort towards the advancement of the CSGNA may be nominated for a lifetime membership. All past Presidents will be awarded lifetime membership at the end of their term in office.

Nominations for other lifetime awards may be submitted by any member of the CSGNA to the National Executive.

Lifetime awards are to be voted on by the general membership in attendance at the annual business meeting.

Lifetime membership will include voting privileges.

5.5 Membership is not transferable. All members shall receive all Publications from the Association.

5.6 The term "Associates", in the title of the Society, refers to CSGNA members who are not qualified as Registered Nurses.

5.7 Any member may withdraw from the corporation by delivering to the corporation a written resignation and lodging a copy of same with the secretary of the corporation.

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| <p>6.0 FEES<br/>A membership fee will be required from the active and affiliate members annually on June 1<sup>st</sup> and will become delinquent after July 1<sup>st</sup> of that year.</p> <p>6.1 Membership shall lapse automatically as of July 1<sup>st</sup> if dues have not been received by the National Treasurer by that time.</p> <p>6.2 The Executive shall determine annual dues payable and shall give appropriate notice to members.</p> <p>6.3 Members will be notified of any change in membership requirements by the regional directors and in "The Guiding Light" publication.</p> <p>6.4 Members of the Executive do not pay any dues while in office.</p> <p>6.5 No membership fee is required from a lifetime member.</p> <p>6.6 All dues are payable in Canadian funds to the "Canadian Society of Gastroenterology Nurses and Associates"</p> <p>7.0 MEETINGS</p> <p>7.1 The annual business meeting shall be held in conjunction with the annual conference.</p> <p>7.2 At the annual business meeting the results of voting for Executive officers open for election will be announced.</p> <p>7.3 Reports from selected Executive Board members will be presented, as well as bylaw amendments and any other business deemed of national concern.</p> <p>7.4 Written notice of the annual business meeting shall be included in the information about the annual conference.</p> <p>7.5 The Board of Directors shall meet face to face at least twice a year and by teleconference and/or Email as deemed necessary by the board.</p> | <p>8.0 QUORUM<br/>The quorum shall consist of the majority of members present.</p> <p>9.0 ELECTION OF OFFICE</p> <p>9.1 All members eligible to vote will be informed of the National Board positions available and the deadline for the nominations via the first Guiding Light publication after the annual business meeting. Nominations must reach the Nominations Committee by May 1<sup>st</sup>.</p> <p>9.2 A slate of candidates for offices open in that fiscal year shall be mailed to the Active membership one hundred and twenty (120) days before the annual meeting.</p> <p>9.3 Ballots are to be returned to the Chair of the Nominating Committee ninety (90) days before the annual meeting.</p> <p>9.4 Each member has one vote per office.</p> <p>9.5 Votes will be tabulated and recorded in the minutes of the Annual Business meeting.</p> <p>9.6 The successful candidates will be announced to the membership at the annual business meeting.</p> <p>9.7 If there is only one nomination for an office by the deadline for nominations the officer is elected by acclamation.</p> <p>9.8 Successful candidates will be notified as soon as possible after counting of the ballots in order that they may make the necessary arrangements to attend the Annual Conference.</p> <p>9.9 If no one is nominated for an office, nominations will be accepted from the floor at the annual business meeting. If more than one nomination, a secret ballot will be held during the Annual Business Meeting.</p> | <p>9.10 As the first meeting of the new Executive is extremely important and sets the tone for the whole year, this meeting should be scheduled to take place in conjunction with the annual conference and meeting.</p> <p>9.11 Transfer of duties from retiring Executive to newly elected Executives shall take place at the time of the annual CSGNA conference.</p> <p>9.12 Officers elected must have served the association in some capacity the preceding two years.</p> <p>9.13 Ballots will be kept by the Chair of the Nominations committee.</p> <p>9.14 A motion to destroy the ballots will be made by said chairperson during the Annual Business meeting.</p> <p>9.15 The ballots will be destroyed only after the motion is carried by a show of hands from the members present.</p> <p>9.16 If a motion for a recount of any office is made and carried tellers will be chosen from the members present prior to the end of the annual conference and the results announced to the membership.</p> <p>10.0 EXECUTIVE</p> <p>10.1 The executive of the Association shall include President, President Elect, Secretary, Treasurer, Membership Director, Education Director, Practice Director, Newsletter Editor, Canada West Director, Canada Center Director, and Canada East Director and Public Relations Director.</p> <p>10.2 The Executive offices are open to all active members of the Association. The Executive officers shall have the powers and authority as described to perform their expected offices.</p> |
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- 10.3 All National Executive members shall attend all Face to Face and Annual Conventions. Exemptions shall be considered by the National Board.
- 11.0 TERMS OF OFFICE –
- 11.1 The President shall serve for two (2) years
- 11.2 An election to fill the office of President Elect will be held every two (2) years.
- 11.3 The President elect will automatically accede when the President's term ends (2) two years.
- 11.4 He/She shall become acting President and assume the duties of the office in the event of the President's absence.
- 11.5 The President-Elect must have served the Association in some capacity prior to being elected to this office.
- 11.6 Persons elected Secretary, Treasurer, Membership director, Education director, and Newsletter editor, shall hold office for two years or until their successor is elected.
- 11.7 No persons can be elected to consecutive terms as President.
- 11.8 No officer of the Executive can hold more than one office at a time.
- 11.9 There shall be no restriction upon the number of terms which other officers may be elected to succeed themselves.
- 11.10 Elections to fill the offices of Secretary, Education Director, Treasurer, Canada East Director, Canada West Director, and Practice Director will be held in odd numbered years.
- 11.11 Elections to fill the offices of Newsletter Editor, Membership Director, Canada Center Director and Public Relations Director will be held in even numbered years.
- 11.12 Upon retiring from office, all officers shall deliver all records, correspondence or other property of the Association to their successor within thirty (30) days.
- 12.0 VACANCIES
- 12.1 Whenever the office of President becomes vacant, the President Elect shall succeed to the Presidency for the completion of the unexpired term and continue in office for another full term. If the office of President becomes vacant while there is a vacancy in the office of President-Elect, officers shall appoint an acting President from the present Board members who shall serve until the end of that term. A special election shall be held to fill the office of President-Elect.
- 12.2 If an elected member resigns or can no longer fulfill his/her duties before the term of office is completed, the Executive shall appoint an interim replacement until the annual meeting, when an election can take place.
- 12.3 The person appointed should be the first runner up from the election, when possible.
- 12.4 If an officer should resign before completion of their term a written resignation shall be sent to the President at least fourteen (14) days prior to the resignation date.
- 13.0 DUTIES OF THE EXECUTIVE – Duties shall include the following and may be modified as deemed necessary by the Board to meet the needs of the members.
- THE PRESIDENT SHALL:*
- 13.1 Serve as an official representative and spokesperson for the society.
- 13.1.1 Represent CSGNA missions, goals and positions to various publics.
- 13.1.2 Manage daily affairs of the organization.
- 13.1.3 Lead the National Board of Directors.
- 13.1.4 Chair Nominating Committee.
- 13.1.5 Provide mentoring to CSGNA leaders.
- 13.1.6 Submit and present an Annual report to the membership at the Annual Business meeting, and sends it to the member via the National Secretary sixty (60) days prior to the meeting.
- 13.1.7 Submit a report per issue of The Guiding Light.
- 13.1.8 Chair and prepare agenda for the National Board Meetings and Annual Business meeting.
- 13.1.9 Travel commitment as deemed necessary by the Board.
- 13.1.10 Attend the SGNA Conference and the House of Delegates.
- 13.1.11 Encourage vision and growth of the organization by fostering education opportunities and position statement formation.
- 13.1.12 Be an ex-officio on all standing committees.
- 13.1.13 Serves a two (2) year term with a four (4) year commitment to the executive.
- DUTIES OF THE PRESIDENT-ELECT
- THE PRESIDENT-ELECT SHALL:*
- 13.2 Accede to the Presidency when the President's terms ends.
- 13.2.1 Become acting President and assume the duties of the office in the event of the President's absence, disability or resignation.
- 13.2.2 Communicate regularly with the President as deemed necessary.
- 13.2.3 Learn the affairs of the Association.
- 13.2.4 Accompany the President to SGNA Annual Conference and attend the House of Delegates session.
- 13.2.5 Be the CSGNA liaison to SIGNEA.

- 13.2.6 Serve as Advisory member without vote on standing and special committees.
- 13.2.7 Form and chairs the Bylaw Committee
- 13.2.8 Forwards amendments to these bylaws to the National Secretary in writing ninety (90) days prior to the Annual Meeting.
- 13.2.9 Communicates when necessary with provincial nursing organizations and CNA with regards to CSGNA activities.
- 13.2.10 Perform such duties as delegated by the President.
- 13.2.11 Serve a two (2) year term with a four (4) year commitment to the Executive.
- 13.2.12 Submit a report per issue to the Guiding Light.

#### DUTIES OF THE SECRETARY

##### *THE SECRETARY SHALL:*

- 13.3.0 Record the minutes of all meetings of the National Board.
- 13.3.1 Provide a summary of National Board meetings for submission in "The Guiding Light".
- 13.3.2 Forward the minutes of the meetings to all Board members and Chapter Presidents
- 13.3.3 Conduct all correspondence for the Association as directed by the Executive.
- 13.3.4 Compile the Annual Report for distribution to the members ninety (90) days prior to the Annual Meeting.
- 13.3.5 Be a member of the Bylaw Committee.
- 13.3.6 Issue notices of meetings, activities, and conferences to all members

#### DUTIES OF THE TREASURER

##### *THE TREASURER SHALL:*

- 13.4.0 Be responsible for collecting of fees from the members and deposit their fees in a chartered bank or trust company.
- 13.4.1 Maintain a bank account for the Society with a minimum of three signing officers appointed and two signatures required for any transaction.

- 13.4.2 Make such payments as are authorized by the Association.
- 13.4.3 Maintain records of expenditures of the Association.
- 13.4.4 Submit to the Executive, sixty (60) days prior to the annual meeting, a Treasurer's report for publication in the annual report.
- 13.4.5 Maintain financial records of chapter educational sessions and annual reports.
- 13.4.6 Automatically becomes a member of the Annual Conference Planning Committee.
- 13.4.7 Arrange for an Annual Audit to be conducted by a Chartered Accountant. This is to be an outside firm/person independent of the CSGNA or persons therein.
- 13.4.8 Report on the Auditors accounts of the Association to the members in the Annual report and at the Annual Business meeting.
- 13.4.9 Contribute a report per issue of "The Guiding Light".
- 13.4.10 The Treasurer shall be custodian of the seal of the corporation, which she shall deliver only when authorized by a Resolution of the board of directors to do so and to such person or persons as may be named in the resolution.

#### DUTIES OF THE MEMBERSHIP DIRECTOR

##### *THE MEMBERSHIP DIRECTOR SHALL:*

- 13.5.0 Be responsible for collecting and maintaining documentation of all CSGNA members.
- 13.5.1 Issue membership cards and receipts to membership. Collect and maintain records of membership.
- 13.5.2 Forward to all board members every September a current list of all members of the Association and update as necessary.
- 13.5.3 Prepare a membership list for the publication and distribution to the members upon request.

#### DUTIES OF THE EDUCATION DIRECTOR

##### *THE EDUCATION DIRECTOR SHALL:*

- 13.6.1 Be responsible for certification
- 13.6.2 Form and chair the Education Committee.
- 13.6.3 Allocates scholarships in consultation with Education Committee based on established point system.
- 13.6.4 Establish criteria for use of the fund and review annually.
- 13.6.5 Provide direction and approval to the Conference planning Committee regarding the educational content of the CSGNA Annual Conference.
- 13.6.6 Review scholarship criteria annually.
- 13.6.7 Maintain records of all CSGNA education events.
- 13.6.8 Expand and improve publications, informational products and services that support the field of gastroenterology nursing.
- 13.6.9 Generate ideas for education that best meet the needs of the members.
- 13.6.10 Submit a report of activities of the Committee to the National Secretary ninety (90) days prior to the Annual Meeting for submission in the Annual Report.

#### DUTIES OF THE PRACTICE DIRECTOR

##### *THE PRACTICE DIRECTOR SHALL:*

- 13.7.0 Monitor, record and update any practice guidelines, position statements and standards of the CSGNA.
- 13.7.1 Initiate new practice guidelines, position statements and standards required by the CSGNA.
- 13.7.2 Maintain a record/library of reference documents reflecting practice guidelines, position statements and standards.

- 13.7.3 Be a resource person for answering questions/concerns on practice guidelines, position statements and standards.
- DUTIES OF THE DIRECTORS**  
*THE REGIONAL DIRECTORS*  
*SHALL:*
- 13.8.0 Encourage and assist in the formation of chapters in their area.
- 13.8.1 Liaise with the Chapter Presidents and individual members in their Region about the work of the Association.
- 13.8.2 Report to the National Executive at regular intervals as deemed necessary by the Executive.
- 13.8.3 Attend a minimum of two meetings of the Executive in consultation with the National Board.
- 13.8.4 Respond with a written report in sufficient time for those meetings which cannot be attended.
- 13.8.5 Submit a report of activities and future plans for inclusion in the Annual Report, Ninety (90) days prior to the Annual Business Meeting.
- 13.8.6 Submit reports about their region's activities to the Newsletter.
- 13.8.7 There shall be one (1) Director elected from each of Canada East, Centre, and West.
- 13.8.8 Canada East consisting of Prince Edward Island, Newfoundland, Nova Scotia, and New Brunswick.
- 13.8.9 Canada Centre consisting of Ontario and Quebec.
- 13.8.10 Canada West consisting of Manitoba, Saskatchewan, Alberta, British Columbia, Northwest Territories, Yukon and Nunavut.
- 13.8.11 Divisions of regions will be decided by the co-directors. The Director will then inform the National Board and members re their areas of responsibility.
- DUTIES OF NEWSLETTER EDITOR**  
*THE NEWSLETTER EDITOR*  
*SHALL:*
- 13.9.0 Set guidelines for submissions to "The Guiding Light".
- 13.9.1 Set deadlines for submissions to "The Guiding Light".
- 13.9.2 Pursue appropriate material for the newsletter.
- 13.9.3 Compile and edit submitted material for publication of the newsletter three (3) times annually.
- 13.9.4 Approve the final version of the edited newsletter prior to printing.
- 13.9.5 Provide updated membership list to the newsletter distributor and ensure mail out of newsletter to all membership in good standing.
- 13.9.6 Store copies of all previous newsletters.  
Submit a report to the National Secretary ninety (90) days prior to the Annual Business Meeting for the Annual Report.
- DUTIES OF THE PUBLIC RELATIONS DIRECTOR**  
*THE PUBLIC RELATIONS DIRECTOR*  
*SHALL:*
- 13.10.1 Be responsible for maintaining and updating the website.
- 13.10.2 Shall chair Vendor Relations Committee.
- 13.10.3 Be resource person for the vendors.
- 13.10.4 Be responsible for chairing GI Nurses Day by establishing a theme and informing the Board.
- 13.10.5 Assume role of Annual National Conference Director
- 14.0 COMPENSATION**
- 14.1 All CSGNA financial requests over \$200.00 must be approved by (2) Executives, one of which shall be the treasurer.
- 14.2 Verification of the appropriate receipts and the appropriate use of CSGNA funds must be present before reimbursement.
- 14.3 No reimbursement shall be made without appropriate receipts.
- 14.4 The expenses of the outgoing executive will include those incurred at the Annual Conference at which their term of office is complete.
- 14.5 The expenses of the incoming Executive will be paid by CSGNA at the Annual Conference where Executive changeover occurs.
- 14.6 All National CSGNA Executive shall be exempt from paying to attend CSGNA National Conference.
- 14.7 A maximum number of ten (10) registration fees will be awarded to the Annual Conference Planning Committee.
- 15.0 DISCIPLINARY ACTION**
- 15.1 Members shall be subject to reprimand, censor, suspension or expulsion by a two-thirds vote of the active members for violation of the Constitution and Bylaws or the Charter.
- 15.2 No such action shall be taken against a member until specific charges have been filed.
- 15.3 Members reprimanded, censored, suspended or expelled under the provisions as stated may within thirty (30) days after notification of such action, request the Executive of the CSGNA to review any questions of law or procedure involved therein.
- 15.4 Executive members of chapters are subject to the same rules of compensation, discipline and removal as the National Executive.
- 15.5 A "conflict of interest" shall be defined as any situation or potential situation where an individual may gain or is perceived to gain, directly or indirectly from discussion on voting on said matters.

- 15.6 Any CSGNA member on a committee or in an Executive position, finding themselves in a conflict of interest, will remove themselves from voting on said matters.
- 15.7 Any CSGNA member who does not identify a conflict of interest, remains as a part of the discussion and/or voting process, may be asked to resign from the said committee and/or Executive position following a review by the National Executive.
- 16.0 REMOVAL
- 16.1 Officers elected by the membership may be removed by two-thirds vote of the active members present at the Annual Meeting.
- 16.2 The successor will be the runner up in the previous election and remains in office until the end of the stated term. When there is no runner up or the runner up is not available to take office, nominations will be taken from the floor. If more than one nomination, a secret ballot will be held during the Annual Business Meeting.
- 17.0 PUBLICATION
- 17.1 The association shall publish three newsletters annually entitled "The Guiding Light".
- 17.2 It shall be sent to all members Winter, Spring, and Fall.
- 17.3 The Editor is responsible for compiling a comprehensive pertinent communiqué and distributing it free to all members in good standing.
- 18.0 EDUCATIONAL EVENTS
- 18.1 For any CSGNA Educational program an agenda must be sent by the Chapter Secretary to the Regional Director six (6) weeks before the event for a day conference and two (2) weeks before an evening seminar.
- 18.2 Upon completion of any CSGNA Educational Program a report entitled CSGNA Educational Post Program Financial Report (form 01) must be submitted by the Chapter Treasurer to the National Treasurer within one (1) month of the event.
- 18.3 The Chapter President must ensure that appropriate records, financial statements and reimbursements are submitted to the National Treasurer.
- 18.4 Chapter treasurer shall submit, twenty-five percent (25%) of all profits, to the national treasurer after each event to support scholarships.
- 18.5 An extenuating circumstance needing an extension must be obtained from the National Treasurer and President.
- 18.6 Any CSGNA member hosting/conducting an educational or fund raising event utilizing the CSGNA title shall have a bank account requiring two (2) signing officers, both members of the CSGNA.
- 18.7 The remainder of profits raised by chapters at CSGNA designated events are to be used for needs as determined by its membership.
- 18.8 The remainder of profits raised by CSGNA members shall be placed in a bank to organize future CSGNA educational meetings, supporting chapter formation costs, and to pay for bank account expenses. (i.e. service charges).
- 18.9 The national CSGNA shall remit ten percent (10%) of the profits from the Annual Conference meeting to the CSGNA chapter hosting the event.
- 18.10 All CSGNA chapters will submit an annual educational summary to the Educational Chair by June 30<sup>th</sup>.
- 18.11 The fiscal year will run from January 1<sup>st</sup> to December 31<sup>st</sup>.
- 19.0 STANDING COMMITTEES
- 19.1 BYLAWS COMMITTEE
- 19.1.1 Shall consist of the President-Elect, President, Secretary, and three Directors. One Director from each region; East, Centre, and West. The committee shall meet at the Spring Board meeting, by teleconference and/or Email if deemed necessary to complete the bylaws revisions.
- 19.1.2 Shall be chaired by the President-Elect.
- 19.1.3 Reviews bylaws and all recommendations for bylaw revisions submitted by members annually and make amendments as necessary.
- 19.1.4 All revisions will be presented to the board of directors at the spring board meeting for approval before submission to the membership for a vote.
- 19.2 NOMINATING COMMITTEE
- 19.2.1 Shall consist of the President and three members at large.
- 19.2.2 It shall be chaired by the President.
- 19.2.3 Duties: recommend candidate (s) for each office. Each nominee must be a member in good standing and must signify his/her consent to stand for office.
- 19.2.4 Mail ballots to the membership.
- 19.2.5 Count the ballots and announce successful candidates to the membership at the annual business meeting.
- 19.2.6 Report tabulations to the Executive for recording in the minutes.

- 19.3 EDUCATION COMMITTEE
- 19.3.1 Shall consist of one director from each region, at least four members at large. Effort should be made to include all facets of the specialty. i.e. research, endoscopy, management and general GI wards
- 19.4 VENDOR RELATIONS COMMITTEE
- 19.4.1 Shall be chaired by Director responsible for public relations.
- 19.4.2 Shall consist of two (2) Directors and the Treasurer .
- 19.4.3 Duties: liaise with vendors, promote, encourage, maintain relationships, maintains accurate records of vendor recognition, review recommendations of vendor evaluations at the end of each conference, makes recommendations to the executive at the spring meeting, meets annually.
- 19.5 FINANCE COMMITTEE
- 19.5.1 Shall be chaired by the treasurer
- 19.5.2 Shall consist of Treasurer, one East and one West Director.
- 19.5.3 Duties: reviews and audits financial statements, monitors financial policies, recommends budget, meets as is necessary, reports at each meeting.
- 20.0 SPECIAL COMMITTEES
- 20.1 The Executive, at a general meeting, may appoint a special committee and give it the power as necessary to discharge its duties.
- 20.2 A written report shall be submitted to the Executive upon completion of the special committee's duties.
- 21.0 CHAPTERS
- 21.1 Definition: a chapter is a geographical area (city, region, or town) where ten (10) or more active members reside.
- 21.2 They may apply to the Executive for charter as chapter.
- 21.3 Mandate: a chapter shall, in conjunction with its Regional Directors, coordinate educational activities and functions of the CSGNA within its designated area.
- 21.4 Criteria for formation of chapters: A minimum of ten (10) active members must apply to the National Membership Director.
- 21.5 The local group and the Regional Director will determine geographical boundaries for the chapter.
- 21.6 Upon request the Membership Director will supply a list of all active members in the region.
- 21.7 The local group must call for nominations form that list and notify all members of a meeting and election.
- 21.8 The number of officers required for the chapter executive shall initially be determined by the local group and henceforth by the Executive of the chapter.
- 21.9 The National Membership Director and the National Secretary must be notified within thirty (30) days of the election results and of the title of the chapter.
- 21.10 The name CSGNA must appear within the title of the chapter. (e.g. The Edmonton Chapter of the CSGNA)
- 22.0 CHAPTER DUTIES
- 22.1 Promote the Association in its area and encourage membership.
- 22.2 Be sensitive to the concerns and problems of its area and communicate them to its Directors for discussion at the National Executive.
- 22.3 Tabulate the activities of its area and submit details to its Directors for inclusion in the Newsletter and Annual Report.
- 22.4 Elect officers to include president, secretary and treasurer.
- 22.5 Officers shall hold office for two (2) years or until their successors are elected.
- 22.6 There shall be no restrictions upon the number of terms to which an officer may be elected to succeed themselves.
- 22.7 No officer may hold more than one office at a time.
- 22.8 Open and maintain a bank account for the chapter with a minimum of two (2) signing officers.
- 22.9 Membership fees are paid directly to the National office.
- 22.10 A one-time one-year zero percent (0%) loan may be available to a local group for chapter formation upon application to the National Executive.
- 22.11 Plan a minimum of four (4) education hours per year for the membership in its area. Notification to be sent to the respective members a minimum of 14 days prior to the event.
- 22.12 An annual financial report to be submitted to the National Treasurer by February 15<sup>th</sup>.
- 22.13 All chapters should be available for audits at the request of the National Treasurer.
- 23.0 A CHAPTER MAY BE REVOKED FOR THE FOLLOWING
- 23.1 At the request of the chapter.
- 23.2 Failure to have ten (10) active members. (Until such time that there is one (1) chapter in each province this minimum number may be waived)
- 23.3 Repetitive failure to respond to communication requests.
- 23.4 Failure to meet the minimum of four (4) education hours per year for the membership in its area.
- 23.5 Failure to assume responsibility for its actions and to comply with CSGNA bylaws.

- 23.6 The chapters President will report to the CSGNA National Executive any Chapter having serious internal problems or failure to meet charter requirements.
- 23.7 Chapter President will report any problems to the Regional Director.
- 23.8 The Regional Director will make arrangements for the chapter and its executive to meet with the CSGNA President or a member of the CSGNA National Executive for the purpose of evaluating the problems.
- 23.9 The results of this meeting will be presented to the National Executive at the next regularly scheduled executive meeting.
- 23.10 The CSGNA National Executive will determine the outcome for the Chapter. A probationary period of twelve (12) months may be granted to comply with charter requirements. A chapter may also belong to its Provincial Nurses Association provided there is no conflict of interests with the CSGNA.
- 24.0 **CHANGING CHAPTER NAME**
- 24.1 A chapter may change its name if the majority (51%) of chapter members vote in favour.
- 24.2 Following the chapter adopting a new name the president of CSGNA must be informed within thirty (30) days.
- 25.0 **DISSOLUTION OF A CHAPTER**
- 25.1 In the event of dissolution, the chapter executive, after payment of or making provisions for the payment of all liabilities, shall dispose of the assets of the chapter by forwarding the asset to the CSGNA National Executive
- 25.2 In the event of dissolution of the Society, after payment of or making provisions for payment of all liabilities, shall dispose of the assets to one or more Canadian non-profit Association with similar activities to the CSGNA. (i.e. AORN, ERN, or Geriatric Nurses Association.)
- 26.0 **AMENDMENTS**
- 26.1 Active Members may submit recommendation for amendments to these bylaws to the Chair of the Bylaws Committee no later than 180 days prior to the Annual Business Meeting. All recommendations will be reviewed. Recommendations inconsistent with or contrary to the current Bylaws or the goals and objectives of the CSGNA will be returned to the member.
- 26.2 Members shall be notified of the proposed amendments in writing, to be included with the information of the annual meeting.
- 26.3 Vote shall be by mail to be received by the committee chair not later than 60 days prior to the Annual Business Meeting.
- 26.4 Any bylaws of the corporation repealed or amended shall not be enforced or acted upon until the approval of the Ministry of Industry has been obtained.
- 27.0 **PARLIAMENTARY AUTHORITY**
- 27. The rules contained in the current edition of ROBERTS RULES OF ORDER shall govern the Association in all cases to which they are applicable and which are not inconsistent with these bylaws.

Please contact myself about any comments you may have about this newsletter or any ideas for future issues.  
E-mail [lesliejoy@sasktel.net](mailto:lesliejoy@sasktel.net)

**CSGNA MEMBERSHIP FEES ARE NOW \$50.00 PAYABLE BY JUNE 1st.**

**Congratulations to Gail Stewart on winning the STERIS door prize at the CSGNA Annual Conference in Calgary this September. The prize was a Free Registration to the World Congress in Montreal Sept 2005! Congratulations again Gail. See you in Montreal!**

**CHANGE OF NAME ADDRESS/NAME**

Name: \_\_\_\_\_

New Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_



**MOVING?  
LET US KNOW!**

**Remember to send in your change of address!**

# A Vendor's Perspective....

It's a little difficult to say that this year's Annual CSGNA meeting was a complete success. I was, after all, the object of much humiliation and laughter having been dragged up on stage between two rather unusual looking "cowboys" and having a cow udder of all things strapped about my waste!!

So I guess from my perspective, aside from THAT, it was a complete success!!

The CSGNA continues to thrive and flourish and this year's meeting was no exception. As a vendor, at these meetings we often look at our "return on investment" – sometimes a little too much! But in this case, this year, the return was very apparent. It was great to see so many participants, having such a great time.

The CSGNA Executive is to be congratulated on recognizing that this meeting serves a variety of purposes. One of those purposes is to allow you (the member) to spend time with us (the vendor) – which you did – in abundance! Believe it or not, at some meetings this can be the lowest priority for the organizers, and in the end can negatively impact the overall success.

In addition, and perhaps more importantly, the feedback I received from many of the members was that the education and courses were informative and useful. Again – this isn't easy to pull together year after year, so the organizers are to be congratulated.

We, as vendors, look forward to becoming more involved in the planning of this meeting and appreciate the invitation that has been extended to do so. I trust this will add some new ideas and add value for all stakeholders.

Perhaps my favorite part of the weekend was watching Lorie McGeough run around busting criminals in the men's washrooms. "I'm Lorie McGeogh – *tough on crime!*". That will stick with all of us for some time to come!

See you in Montreal in September 2005!!

**Don Montgomery**  
National Sales and Marketing Manager  
PENTAX Canada Inc.

## VENDORS PERSPECTIVE

Leslie:

This years meeting was great. I have been to 10 CSGNA's and I am always amazed at how they seem to be getting better each year. The new format, first used in Toronto in 2003, where all companies are invited to attend the evening social events is great. I think good progress was made this year on identifying CSGNA's future education support requirements and the necessity for vendor support on this initiative. I look forward to seeing everyone at the World Congress of Gastroenterology next year in Montreal.

W. A. (Bill) Collins  
Vice President Sales & Marketing  
Medical Imaging Group  
ph: 1-800-387-0437 ext. 3420  
website: [billc@carsengroup.com](mailto:billc@carsengroup.com)  
email: [billc@carsengroup.com](mailto:billc@carsengroup.com)



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## ADVERTISING

The CSGNA Newsletter "The Guiding Light" welcomes requests for advertisements pertaining to employment. A nominal fee will be assessed based on size. For more information contact the editor.  
[lesliejoy@sasktel.net](mailto:lesliejoy@sasktel.net)

**SCHOLARSHIP REQUESTS SHOULD BE SENT TO THE EDUCATION DIRECTOR BEFORE THE DEADLINE ON APPLICATION FORMS.**

### GUIDELINES FOR SUBMISSION to "THE GUIDING LIGHT"

- white paper with dimensions of 8 1/2 x 11 inches
- double space
- typewritten
- margin of 1 inch
- submission must be in the possession of the newsletter editor 6 weeks prior to the next issue
- keep a copy of submission for your record
- All submissions to the newsletter "The Guiding Light" will not be returned.

### C.S.G.N.A. DISCLAIMER

The Canadian Society of Gastroenterology Nurses and Associates is proud to present The Guiding Light newsletter as an educational tool for use in developing/promoting your own policies and procedures and protocols.

The Canadian Society of Gastroenterology Nurses and Associates does not assume any responsibility for the practices or recommendations of any individual, or for the practices and policies of any Gastroenterology Unit or endoscopy unit.



## Canadian Society of Gastroenterology Nurses & Associates

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### Announcing the SciCan Educational Scholarship

SciCan, in conjunction with CSGNA, is pleased to announce an annual educational scholarship in the amount of \$1500, to be awarded to a member of CSGNA for use in attending the National CSGNA Conference (conference registration, hotel, flights, meals, etc.). The award will go to a person who has made a significant contribution to GI advancement and education in her/his hospital or community.

In order to encourage applicants from all parts of Canada, each CSGNA Chapter will be asked to submit one qualified candidate for the SciCan Educational Scholarship. The choice of which candidate to submit rests with each Chapter. The application should consist of a one-page description of the candidate's contributions to endoscopy in the region. All other selection criteria

that pertain to CSGNA educational awards apply. **Applications should be sent to the Education Director of the CSGNA by May 31<sup>st</sup> of each year.**

Choosing a winner from among the seventeen candidates will not be an easy task! We expect that the calibre of applicants will be very high, and neither SciCan nor the CSGNA executive believes that they we should stand in judgment of the applicants and deem that one is more deserving than the others. Therefore, assuming that the seventeen candidates all meet the criteria, a draw will be made for the winner. That person will be announced in the June/ July issue of The Guiding Light and will be presented a commemorative plaque at the CSGNA annual meeting. The winner's name and photograph will also be published on SciCan's website.

The inaugural SciCan Educational Scholarship will be awarded to attend the World Congress in Montreal in Sept 2005. Applications for this scholarship are due May 31, 2005.

SciCan is a Canadian manufacturer and distributor of medical and dental products. Our medical products in Canada include the Innova endoscope washer-disinfector, Statim sterilizer, Fujinon endoscopy systems, US Endoscopy endoscopic accessories, Medcart endoscope transport systems, SciCan endoscope storage cabinets and Medisafe instrument cleaners. SciCan is pleased to support the CSGNA and its goal of keeping its members abreast of developments in the field of Gastroenterology. We are privileged to work with such a dedicated, professional and fun-loving group of people.

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### CSGNA SCHOLARSHIP WINNERS 2004

Micheline Lafrance – Limoges, Ontario  
Cindy Hamilton – Burlington, Ontario  
Jean Macnab – Dunrobin, Ontario  
Tracey Walsh – St John's, Newfoundland  
Ellen Coady – St John's, Newfoundland  
Mabel Chaytor – Conception Bay, Newfoundland  
Jean Hoover – Oshawa, Ontario  
Magaret Hackert – Elmira, Ontario  
Francine Nyentap – Russell, Ontario  
Elaine Bingham – Markham, Ontario  
Rachel Thibault – Walsh Ottawa, Ontario  
Lynn Duce – Hamilton, Ontario



# The GI Professional Nursing Award

## CRITERIA:

- Promotes and enhances the image of GI nurse in her hospital or the community.
- Participates in professional organizations and National activities for CSGNA.
- Demonstrates creative and innovative methods in patient care.
- Acts as a role model and mentor.
- Contributes to improving quality of care of patients and their family.
- Does volunteer work.
- Encourages certification among peers.
- Is committed to continuing education.

## RECOGNITION CRITERIA:

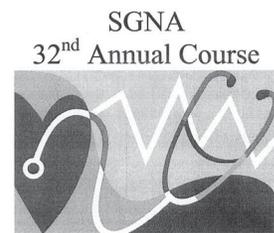
- member of CSGNA
  - Completion of specialty certification.
  - Completion of Bachelor's degree
  - Completion of Master's degree
  - Completion of a post-graduate Nursing certificate.
  - Award Recipient: Recognized with Provincial, National or International Award.
  - Publication: Article, Abstract Editorial in a Journal.  
Author or co-author of a book
  - Presentation: Presented or co-presented at a conference (either oral or poster).  
Presented at a hospital in service
  - Unit contribution: Has written policies and procedures.
  - CSGNA Chapter member, who actively supports and attends CSGNA functions

The GI nurse must be nominated by at least two nominators who must submit a written statement to support the nomination.

Nominations must be submitted to CSGNA Education Director by March 15, 2005 – M.Paquette CGRN, CGN(C), 501 Smyth Road, Ottawa, Ontario K1H 8L6 or fax at 613-737-8385 or e-mail at [mpaquette@ottawahospital.on.ca](mailto:mpaquette@ottawahospital.on.ca) (a nomination form can be sent upon request)

## NEW INTERNATIONAL RATE

Starting for the 2005 Annual Course International Attendees will receive a \$50 discount on SGNA Course Registration. For more information go to [www.sgna.org](http://www.sgna.org) or call 800/245-7462. Program and registration material will be available 12/1/04.



"Passion for GI Nursing: Pass It On!"  
May 13-18, 2005  
Minneapolis, MN

**MEMBERSHIP RUNS FROM  
JUNE 1ST TO MAY 31ST  
ANNUALLY**







# Canadian Society of Gastroenterology Nurses & Associates

C/O EDUCATION CHAIR: MICHELE PAQUETTE, 501 SMYTH ROAD, OTTAWA, ON. K1H 8L6

## APPLICATION FORM FOR CSGNA ANNUAL SCHOLARSHIP AWARD

The Annual National Conference award of \$700.00 is to be used for travel and accommodation to the Annual National Conference in Canada.

### EXCEPTIONS:

1. Applicant cannot have received **THIS** award in the previous two years.
2. Current members of the Executive and Conference Planning Committee are not eligible for this award.
3. Scholarships are available only to active members.

### PLEASE SUBMIT THE FOLLOWING WITH THIS APPLICATION:

1. A written summary of how this scholarship and attendance at the proposed meeting would benefit you in your work.
2. A current Curriculum Vitae.
3. Please specify your past involvement in the CSGNA: e.g., acted as speaker at a meeting, actively recruited new members for CSGNA, aided in the formation of a local Chapter, served on an Ad Hoc Committee, and any Newsletter articles submitted. Describe your current involvement with your Chapter: e.g., fundraising or planning Chapter conferences.
4. Outline projected financial needs to attend this meeting.
5. Geographical location and related travel expenses will be taken into consideration by the Education Committee when scoring applications.
6. Copy of CSGNA Membership Card.

**APPLICATION FORM AND SUBMISSIONS MUST BE RECEIVED BY THE EDUCATION CHAIR AT THE ABOVE ADDRESS BY **MAY 1** OF THE CURRENT YEAR.**

NAME: \_\_\_\_\_

CIRCLE ALL THAT APPLY: RN BSN BAN MSN OTHER \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROV: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ HOME TELEPHONE: ( ) \_\_\_\_\_

FAX: ( ) \_\_\_\_\_ E-MAIL: \_\_\_\_\_

HOSPITAL/EMPLOYER: \_\_\_\_\_

WORK ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROV: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ JOINED THE CSGNA IN \_\_\_\_\_ (year).

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



# Canadian Society of Gastroenterology Nurses & Associates

C/O EDUCATION CHAIR: MICHELE PAQUETTE, 501 SMYTH ROAD, OTTAWA, ON. K1H 8L6

## APPLICATION FORM FOR CAG NURSE SCHOLARSHIP PRIZES

The Canadian Association of Gastroenterologists (CAG) scholarship prizes are available to one research nurse and one endoscopy nurse in the amount of \$500.00 each, to be used for travel to an appropriate endoscopic gastroenterology or research meeting. The CAG nurse scholarship prize is sponsored by an Educational Grant from the Canadian Association of Gastroenterology.

### ELIGIBILITY:

1. You are and have been for two years or more, an active member of the CSGNA.
2. You actively support CSGNA goals and objectives.

### PRIZE APPLYING FOR: (please circle one) RESEARCH NURSE ENDOSCOPY NURSE

### PLEASE SUBMIT THE FOLLOWING WITH THIS APPLICATION:

1. A two page summary of how this scholarship and attendance at the proposed meeting would benefit you in your research / endo - clinical role in gastroenterology, and what self initiated research projects you are involved in.
2. A current Curriculum Vitae.
3. A letter of reference from your Unit Director.
4. Two letters of reference from CAG members.
5. Copy of CSGNA Membership Card.

**APPLICATION FORMS AND SUBMISSIONS MUST BE RECEIVED BY THE EDUCATION CHAIR AT THE ABOVE ADDRESS BY FEBRUARY 15 OF THE CURRENT YEAR. THEY WILL BE FORWARDED TO THE SECRETARY OF THE CAG FOR SELECTION.**

NAME: \_\_\_\_\_

CIRCLE ALL THAT APPLY: RN BSN BAN MSN OTHER \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROV: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

HOME TELEPHONE: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

HOSPITAL / EMPLOYER: \_\_\_\_\_

WORK ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ PROV: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

NAME OF DIRECTOR OF UNIT: \_\_\_\_\_

NAME OF THE MEETING YOU WISH TO ATTEND: \_\_\_\_\_

DATE OF THE MEETING: \_\_\_\_\_ CITY WHERE MEETING WILL BE HELD: \_\_\_\_\_

JOINED THE CSGNA IN \_\_\_\_\_ (year). E-MAIL: \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_



# Canadian Society of Gastroenterology Nurses & Associates

6596 Delorme Avenue, Orleans, Ontario K1C 6N6

## NOMINATION FORM

Please complete this form and submit to the Chair of the Nominations Committee (currently the President of the CSGNA) 150 days before the Annual Meeting for national office. Ballots will be sent to the active members 120 days before the Annual Meeting and must be returned within 90 days.

Candidates must be active CSGNA members in good standing.

Please include a curriculum vertities with the nomination form.

Name of nominee: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postal Code \_\_\_\_\_

Phone (home) \_\_\_\_\_ (work) \_\_\_\_\_

Employer: \_\_\_\_\_

Title: \_\_\_\_\_

Education: \_\_\_\_\_

CSGNA member since: \_\_\_\_\_

Offices held: \_\_\_\_\_

Committees: \_\_\_\_\_

Other related activities: \_\_\_\_\_

\_\_\_\_\_

Explain what has led you to chose to run for national office? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby accept this nomination for the position of \_\_\_\_\_

dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_. Signed \_\_\_\_\_

Nominated by \_\_\_\_\_ & \_\_\_\_\_

\_\_\_\_\_



## **CSGNA EDUCATION COMMITTEE POINT SCORING SYSTEM FOR AWARDING SCHOLARSHIPS**

Each year as a member (cumulative points)	1 Point
Each year served on National Executive (cumulative points)	3 Points
Each year served on Annual Conference Planning Committee (cumulative points)	3 Points
Each year served on Chapter Executive (cumulative points)	2 Points
Each time submitted an article for publication in “The Guiding Light” not reports (cumulative points)	2 Points
Can demonstrate actively recruited members	1 Point
Each time has acted as speaker at a CSGNA conference or seminar (cumulative points)	2 Points
Each time served on an ad hoc committee of the CSGNA (e.g.) Bylaws (cumulative points)	2 Points
Outlines geographical location and travel expenses	1 Point
Actively participates in Chapter events (E.G.) fundraising	1 Point
Each year as a member on the planning committee for a regional conference (cumulative points)	1 Point
CGN(C)	3 Points
CBGNA certification	1 Point
Typed format	1 Point

REVISED September 2002

M. Paquette, Education Director

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# Canadian Society of Gastroenterology Nurses & Associates

CSGNA Membership runs from June to June of each year.

Elaine Burgis, 102 Tilman Circle, Markham, Ontario L3P 5V3

## MEMBERSHIP APPLICATION

(CHECK ONE)

ACTIVE  
\$50.00

Open to nurses or other health care professionals engaged in full- or part-time gastroenterology and endoscopy procedure in supervisory, teaching, research, clinical or administrative capacities.

AFFILIATE  
\$50.00

Open to physicians active in gastroenterology/endoscopy, or persons engaged in any activities relevant to gastroenterology/endoscopy (includes commercial representatives on an **individual** basis).

LIFETIME  
MEMBERSHIP

Appointed by CSGNA Executive.

## FORMULE D'APPLICATION

(COCHEZ UN)

ACTIVE  
50,00\$

Ouvert aux infirmières et autres membres de la santé engagés à plein ou demi-temps en gastroentérologie ou procédure endoscopique en temps que superviseurs, enseignants, recherches application clinique ou administrative.

AFFILIÉE  
50,00\$

Ouvert aux médecins, actifs en gastroentérologie endoscopique ou personnes engagés en activités en gastroentérologie/endoscopiques incluant représentants de compagnies sur une base individuelle.

MEMBRE  
À VIE

Nomme par l'exécutif.

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Please print or type the following information / S.V.P. imprimer ou dactylographier l'information

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CITY / VILLE \_\_\_\_\_ PROV. / PROV. \_\_\_\_\_ POSTAL CODE / CODE POSTAL \_\_\_\_\_ HOME PHONE / TELEPHONE ( ) \_\_\_\_\_

E-MAIL: \_\_\_\_\_

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BUSINESS PHONE / TELEPHONE TRAVAIL ( ) \_\_\_\_\_ EXT. / LOCAL \_\_\_\_\_

TITLE/POSITION \_\_\_\_\_

CHAPTER NAME / NOM DU CHAPITRE \_\_\_\_\_

EDUCATION (CHECK ONE) / ÉDUCATION (COCHEZ UN)  RN / IA  RPN/LPN / I AUX  TECH / TECH  OTHER ((EXPLAIN) / AUTRE (SPÉCIFIEZ) \_\_\_\_\_

CNA MEMBER YES/NO / MEMBRE AIC OUI/NON  CNA CERTIFICATION IN GASTROENTEROLOGY / CERTIFICATION EN GASTROENTÉROLOGIE DE L'AIC

MEMBERSHIP (CHECK ONE) / ABONNEMENT (COCHEZ UN)  RENEWAL / RÉNOUVELLEMENT  NEW / NOUVEAU

Please make cheque payable to CSGNA  
(Mail with this completed application to the above address)

Prrière de libeller le chèque à CSGNA  
(Envoyez avec cette formule d'application dûment remplie à l'adresse ci-haut mentionnée.)

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