



Canadian Society of Gastroenterology Nurses & Associates

Société canadienne des infirmières et infirmiers en gastroentérologie et travailleurs associés

## **NEW MEMBER PACKAGE**

**2015-2016**

## **NEW MEMBER PACKAGE**

**Welcome to the membership of the Canadian Society of Gastroenterology Nurses and Associates (CSGNA)!**

**This information will assist you in familiarizing yourself with Gastroenterology nursing and the CSGNA.**

### **Your annual membership provides a number of benefits including:**

- Opportunities for development of GI nursing knowledge and practice expertise through national, local chapter, and online educational programs , networking and new product developments provided by sponsor exhibits at conference events.
- Publications and communications which include:
  - Guiding Light- the CSGNA member electronic newsletter. 3 issues per membership year
  - The Gastroenterology Nursing Journal which is the bimonthly peer-reviewed journal of both the Society of Gastroenterology Nurses and Associates (SGNA) and the CSGNA.
  - Inside Tract magazine – The Canadian Society of Intestinal Research quarterly newsletter
  - CSGNA national email blasts to inform members of deadlines, news, and upcoming activities at the national level.
- Support for Gastroenterology Nursing certification through the CNA.
  - Certification and re-certification awards and opportunities for question writing or mentoring for the GI Nursing exam.
- Inclusion in the Membership Directory.
- Opportunities for volunteer participation on chapter executive, the national CSGNA board and ad hoc committees and committees of the board.
  - Contribute to the development of practice and policy documents, and French translation of key practice documents.
- Opportunities to influence policy and legislation at the national level.
- Award and scholarship opportunities.
- Contact Education and Continuing Competency hours available through CSGNA Annual Conference and local Chapter educational session attendance.
- Reduced fees for registration at national and local chapter education conferences.
- Opportunities to share research or best practices through poster or oral presentations at local and national conferences.
- Networking among peers in GI nursing communities of practice nationally, and internationally.

## **ABOUT THE CSGNA**

CSGNA is a National Leader in GI Nursing contributing to, and providing access to, evidence-based standards, guidelines, position statements, expert opinions, publications and education.

CSGNA collaborates and partners with organizations and health care groups to provide advocacy, contributions to research, statistics and a diverse network of GI Nursing professionals and associates.

### **Key Focus**

Members are CSGNA's greatest resource.

Membership offers an efficient, economical opportunity for all GI nurses and associates to contribute to the development and participate in the dissemination of knowledge while ensuring the continued growth and evolution of GI health professionals in Canada.

Everyone has something to offer!

### **Mission**

***“We support knowledgeable, engaged, professional members”***

### **Vision**

***“We aim for excellence in comprehensive Gastroenterology nursing care by collaborating extensively across the Canadian Healthcare continuum and partnering with professional organizations and industry”***

### **Value Proposition**

***“CSGNA supports and encourages the professional development of GI Nurses”.***

## Values

### Education

- **CNA certification** – CSGNA supports and facilitates CNA Certification and Re-certification in Gastroenterology Nursing. Certified members may be approached by CNA to assist with exam question writing. Many chapters organize study groups to aid members in exam writing.
- **Annual National Conference** – Chapter(s) host the annual national CSGNA conference. The National conferences are held alternately in East and West locations. The chapter(s) participates by forming a planning committee that develops the program to meet emerging educational requirements and address the educational needs of the membership. Conference planning support is provided by an experienced Conference Planner.
- **IBD Community of Practice Conference** – In collaboration with Crohn's Colitis Canada and CANIBD/CSGNA, members will be given preferred rates to attend the annual Mentoring in IBD Nursing Conference each November in Toronto.
- **Chapter and Regional Conferences** – Individual Chapters provide at minimum four hours of contact education annually. Chapter education is intended to improve access to and address local educational needs.
- **Awards/Education Grants** – Awards and Education grants are available to current members to assist in attending national and other professional development events. The numerous scholarship opportunities are posted on the CSGNA website. The deadline for most scholarship applications is July 15.

### Practice

- **Evidence-based guidelines** – CSGNA assists in the development and dissemination of current evidence-based practice guidelines and standards that guide excellent, high-quality patient care.
- **Position statements** – CSGNA develops Position statements to support current GI Nursing practice.
- **Journals** – CSGNA membership includes annual subscriptions to the Gastroenterology Nursing Journal, The Guiding Light Newsletter and a monthly e-newsletter. Members are encouraged to contribute to the journals by writing articles, sharing research findings or highlighting the successes of their Chapter.
- **Online Member Forum** - Practice guidelines and position statements are posted on the CSGNA website and practice issues can be shared and discussed in the secure member's only section online forum.

### Networking

- **Conference events** – Members are encouraged to participate in a number of networking events at the National conference, including Chapter Executive events, opening reception, social evening and networking with conference delegates and sponsors.
- **Industry collaboration** – Industry sponsors assist members in achieving educational goals through facilitation of educational programs and effective knowledge transfer.
- **Inter-organizational collaboration** – GI patient care strategies and consistent standards of care are enhanced through collaboration between CSGNA and GI related agencies and organizations.

- **Communities of GI Nursing Practice (CoPs) – NEW!** CSGNA has welcomed the Inflammatory Bowel Disease Nurse interest group CANIBD to our organization to develop a CoP facilitating national and local collaboration and camaraderie among members within their field.

### **Research**

- **Poster presentations** – Members are encouraged to submit poster presentations at the national conference as an economical means to display and share knowledge and best practices.
- **Research Scholarship** – Available to members to conduct a research project or attend a research based event.
- **Member presentations** – Opportunities for members to present locally or at the National Conference.
- **Board representation** – Members are currently sitting on board committees of GNJ, CSA, and CNA. Other opportunities may be available.

### **Quality and Safety**

- **Access to Quality and Safety Tools** – CSGNA supports access to tools that promote quality and safety of patient care, patient education, and quality improvement processes in GI settings.
- **Professional practice guidance** – Leaders and experts in GI Nursing Practice are available as a resource to discuss practice issues for members working in health care facility and free standing GI clinics in Canada.

**CSGNA Website** – The website is currently under revision and re-design. We will send communication informing of the changes and improvements in the coming weeks. The website is still functioning as usual during the process.

**Access to Members Only Section on [www.csgna.com](http://www.csgna.com)**

You will receive a membership number and password with your new member package. Please keep these numbers handy.

### **Getting in:**

1. CSGNA Members Only tab ([http://www.csgna.com/en/members\\_only/login.html](http://www.csgna.com/en/members_only/login.html))
2. Enter Username and Password – Username is membership number and the password is generated by the system (you cannot create your own username or password)

### **Retrieving password:**

1. CSGNA Members Only tab ([http://www.csgna.com/en/members\\_only/login.html](http://www.csgna.com/en/members_only/login.html))
2. Click on “Forgot Password?”
3. Enter your membership number
4. Your password will be emailed to the email address we have on file.

## **OUR MEMBERS**

As of January 2015:

402 members of CSGNA from across Canada

19 Local chapters across Canada

The CSGNA received specialty designation from the Canadian Nurses Association with the first Certification Exam in Gastroenterology offered in 2004. Successful candidates earn the right to use the CGN (C), Certified Gastroenterology Nurse (Canada).

## **MEMBERSHIP**

There are two CSGNA membership categories:

### **1. VOTING**

**Registered Nurses, Registered Nurse Practitioners, and Licensed or Registered Practical Nurses (LPNs/RPNs)** who work in health care based settings (hospitals, clinics, educational institutions, private practice) with a Gastroenterology focus, in a clinical, advanced practice, supervisory, educator, research or administrative capacity. All members will be required to hold registration or licensure with their professional body up to the point of retirement.

### **Honorary**

These are members who have contributed substantial time and effort toward the advancement of CSGNA. All past Presidents of CSGNA will be awarded an honorary membership at the end of their term in office. Nominations for additional honorary awards may be submitted by any CSGNA member, to the Board. Honorary awards are to be voted on by the general membership in attendance at the annual general meeting.

Only Registered Nurses and Registered Nurse Practitioners will be permitted to serve on the National Board and as Chapter Presidents. LPNs/RPNs may be elected by their chapter to serve on the Chapter Executive as Secretary or Treasurer or on ad hoc Chapter or Board committees as Members at Large. All Registered or Licensed nurse members will be eligible to vote up to the point at which they no longer register or maintain their professional licensure.

## **2. NONVOTING**

### **Affiliates**

Retired and Honorary members who forfeit their registration or license may choose to apply to CSGNA as an affiliate following their retirement. Associates who work in the field of Gastroenterology in a health care setting, who are not nurses, are also eligible to apply to CSGNA as an Affiliate. This includes Endoscopic reprocessing staff and nursing assistants.

Students who are not registered or working as an RN or LPN/RPN, and are enrolled in a Bachelor of Nursing program or a Practical Nurse program are eligible to join CSGNA as affiliates.

Others engaged in activities relevant to the field of Gastroenterology, but not employed in a health care setting or in the practice of Gastroenterology Nursing will also be eligible for benefits as an Affiliate. This includes Representatives and Nurse Employees of industry and pharmaceutical companies.

Affiliates are not eligible to vote, and may not hold office on Chapter executive or the National Board. Associates may serve on or represent CSGNA on ad hoc committees as determined by the Chapter or National Board.

### **Send any inquiries regarding membership to**

CSGNA National Administrator  
Miranda Boyer  
412B- 200 Lett St  
Ottawa ON K1R 0A7  
Toll free 1-866-544-8794

[csgnadministrativeassistant@csgna.com](mailto:csgnadministrativeassistant@csgna.com)

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## EXECUTIVE

**The Board of Directors** consists of twelve members:

Executive - President, President Elect, Secretary, Treasurer

Directors - Education Director, Newsletter Editor and Website Director,

Awards and Research Director, Practice Director, Public Relations Director, and one Regional director for each region of Canada: East, Central and West.

**Canada East** includes Quebec, Newfoundland, Nova Scotia, New Brunswick and Prince Edward Island.

**Canada West** includes Manitoba, Alberta, Saskatchewan, British Columbia, Northwest Territories, Yukon and Nunavut.

**Canada Center** includes Ontario.

**Contact information** for each National Board Member and the entire chapter executive can be found in the Guiding Light as well as on the CSGNA website at [www.csgna.com](http://www.csgna.com)



## **CSGNA CHAPTERS**

You have been asked to indicate which chapter you would like to join on your membership application. If you are uncertain, please contact your regional director as listed on [www.csgna.com](http://www.csgna.com) or the back page of the Guiding Light. Chapter Executive will advise you of meetings and upcoming events at the chapter level.

### **British Columbia**

Vancouver Island Chapter  
Vancouver Regional Chapter  
  
Okanagan Chapter

### **Alberta**

Calgary Chapter  
Central Alberta Chapter  
Edmonton Chapter  
Alberta Southwest Regional Chapter

### **Saskatchewan**

Regina Chapter

### **Manitoba**

Manitoba Chapter

### **Ontario**

Ottawa Chapter  
Golden Horseshoe Chapter  
Central Ontario Chapter  
Greater Toronto Chapter  
London and Area Chapter

### **Quebec**

Montreal Chapter  
Chapître de Québec

### **New Brunswick & PEI**

New Brunswick & PEI Chapter

### **Nova Scotia**

Nova Scotia Chapter

### **Newfoundland**

Newfoundland Chapter

## **CNA Certification**

Certification is the voluntary and periodic process by which an organized professional body confirms that a registered nurse has demonstrated competence in a nursing specialty by having met pre-determined standards of that specialty.

The following description about certification appears on the CNA website:

“Offered by the Canadian Nurses Association (CNA), the certification credential is part of a respected national certification program. The program is developed by Canadian nurses for Canadian nurses.

The certification credential is an important indicator to patients, employers, the public and professional licensing bodies that the certified nurse is qualified, competent and current in a nursing specialty. Certified nurses have met rigorous requirements to achieve this expert credential.”

### **Purpose of Certification**

To promote excellence in nursing care for the people of Canada through the establishment of national standards of practice in nursing specialty areas.

To provide an opportunity for practitioners to confirm their competence in a specialty.

Identify, through a recognized credential, those nurses meeting the national standards of their specialty.

### **Why certify**

Provides opportunity for personal growth and satisfaction.

Validates your qualifications and your advanced competence.

Demonstrates a commitment to nursing excellence.

Confirms that you have met a national standard.

Demonstrates your professional aspirations and your desire to improve the quality of patient care and patient services.

Provides you with greater career opportunities.

**The basic educational tools for the gastroenterology nurse should include:**

Canadian Nurses Association Certification blueprint and competencies for Gastroenterology Nursing Certification [www.nurseone.ca](http://www.nurseone.ca)

The 5th edition of Gastroenterology Nursing: A Core Curriculum.  
Available for purchase on [www.sgna.org](http://www.sgna.org)

2011 GI/Endoscopy Nursing review: Certification Study Manual [www.sgna.org](http://www.sgna.org)

CSGNA and SGNA Practice Guidelines and Position Statements.

American Board of Certification of Gastroenterology Nursing Certification Handbook and Application and recommended resources [www.abcgcn.org](http://www.abcgcn.org)

The CNA list of competencies is comprehensive and should provide the new GI nurse with a framework on which to build knowledge in Gastroenterology Nursing.

These are also the competencies which must be met as a certified gastroenterology nurse.

**The following documents** are posted on the CSGNA Website [www.csgna.com](http://www.csgna.com)

## **STANDARDS OF PRACTICE**

The CSGNA Standards of Practice

## **POSITION STATEMENTS**

Role of the Registered Practical Nurse/Licensed Practical Nurse in Endoscopy

Role Delineation of the Advanced Practice Nurse In Gastroenterology

Role of the Registered Nurse Related to Scope Advancement

Responsibilities of the Registered Nurse Related to Conscious Sedation

The Role of the Registered Nurse in Percutaneous Endoscopic Gastrostomy Tube Placement

Endoscopy Procedures on Adults/Staffing for Therapeutic Endoscopy Procedures

## **RECOMMENDED GUIDELINES**

Use of Reusable Medical Devices in Endoscopy Settings

Care of the Patient Receiving Conscious Sedation

Documentation in the Endoscopy Setting

Preventing Allergic Reactions to Natural Rubber Latex

Patient Having a Bronchoscopy

## **Awards and Educational Grants**

**Numerous Awards or scholarships are available to active CSGNA Members. New members are encouraged to view the following application forms on the CSGNA website:**

CSGNA Annual Education Grant

CAG Scholarship Application Form

Chapter of the Year Award Application Form

GI Nurse Achievement Award Criteria

GI Professional Nursing Award Nomination Form

Michele Paquette Annual Certification/Recertification Grant Application

CSGNA New Member Education Grant

Nomination Form National Positions

Point Scoring System

Chapter Executive Professional Development Grant

CSGNA Professional Development Scholarship

RPN, LPN, Technician Scholarship Award Application

CSGNA Research Grant <http://www.csgna.com>

## **LINKS**

A number of useful links to GI and Nursing related websites are available on [www.csgna.com](http://www.csgna.com)

## **Disclaimer**

This information package has been offered as an informational resource about nursing and the field of gastroenterology. Each practitioner is responsible for his or her own practice and each institution is responsible for establishing policies and procedures for that particular practice setting.

The Canadian Society of Gastroenterology Nurses and Associates assumes no responsibility for the practices and recommendations of any member, other practitioner and for the policies and practices of any Endoscopy unit or practice setting.