



CSGNA 2018

Québec City 

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# *Annual General Meeting*

SEPTEMBER 21 SEPTEMBRE | 0915 – 0950

AGM materials are on the website members area [www.csgna.com](http://www.csgna.com)



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## **A Productive & Focused Meeting**

CSGNA needs the support and commitment of all attendees to ensure a productive and focused meeting.

This can be achieved if all participants employ the following three common sense principles:

1. Focus on the issues. If you disagree be hard on the issues, but respectful of each other.
2. Listen with an open mind so we can discover the bigger truth on which good consensus can be built.
3. Adhere to our Core Values of leadership, innovation and integrity



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- Declaration of Quorum
- Call the AGM to Order
- Introduction of Secretary
- Introduction of Time Keeper & Counters



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## AGM Agenda

Declaration of Quorum/ Déclaration de quorum	Nominating Committee Report and Election of Directors/ Rapport du comité de mise en candidature et élection des membres du comité directeur
Call to Order / Ouverture de l'assemblée et Introduction of the Secretary / Présentation du Secrétaire Introduction of the Time Keeper & Counters / Présentation du chronométrateur	Thank you/merci Out-going Board Members/ Termes complétés - membres du comité directeur
Adoption of Agenda/ adoption de l'ordre du jour	Overview of Past Year – CAN / aperçu de l'année écoulée-AIIC
Adoption of Minutes of Annual General Meeting – 22 Sept 2017/ Adoption du procès-verbal de l'assemblée générale annuelle du 22 septembre 2017	Awards & Research Recipients / récipiendaires de prix et de recherche
President's Report/Rapport du Présidente	Other Business/ Affaires nouvelles •SGNA Executive Statement
Financial Report/ Rapport financier Appointment of Auditors/ Nomination des vérificateurs Financial Statements Year Ending April 2018	Adjournment/ Levée de l'assemblée - Next Annual General Meeting: September 2019 / Prochaine Assemblée générale annuelle: septembre 2019



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Agenda - Motion to approve the 2018 AGM Agenda

- I, Cathy Cormier move to approve the 2018 AGM meeting agenda.  
Secunder required



Meeting Minutes - Motion to approve the 2017 AGM Meeting Minutes

- I, Cathy Cormier move to approve the 2017 AGM Meeting.  
Secunder required





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## Roll Call

<b>President/Présidente</b>	Cathy Arnold Cormier BScN RN CGN(C)
<b>President Elect/Président élu</b>	Vacant
<b>Secretary/Secrétaire</b>	Jeannie Harding RN LNC
<b>Treasurer/Trésorier</b>	Katherine Mansfield RN, MN, CGN
<b>Education Director</b>	Gail Mason, RN CGN (C)
<b>Multimedia Director</b>	Carina Kirk RNBN CGN(C)
<b>Practice Director</b>	Jody Hannah RN CGN(C)
<b>Public Relations Director</b>	Paula Triantafyllou BScN RN CGN(C)
<b>Research &amp; Awards Director</b>	Linda Gandy BA, RN, BScN, CNCC(C)
<b>Canada East Director</b>	Marleen Spencer RN CCN(G)
<b>Canada Center Director</b>	Giselle Marrella
<b>Canada West Director</b>	Bobbi Sheppy RN, CGN (c)



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## President's Report



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## Treasurer's Report

Conference Account: \$182,818.72

Utilities GIC \$30,364.54

Operating Account: \$27,122.94

Education Fund: \$20,327.49

- Financial Report/ Rapport financier
- Appointment of Auditors/ Nomination des vérificateurs
- Financial Statements Year Ending April 2018



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Québec City

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**Motion** to appoint a public accountant for the 2018-19 financial statements.

Be it RESOLVED THAT Chartered Accountant, Brent Wilson, CPA, CA, Partner, Collins Barrow SEO LLP is appointed the public accountant of the Corporation to hold office until the close of the next annual general meeting of the members or until their successors are appointed, and the Board is hereby authorized to fix the remuneration of the public accountant.

Moved Katherine Mansfield





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## Slate of Officers 2018-19

<b>President/Présidente</b>	Cathy Arnold Cormier BScN RN CGN(C)	2018-2020
<b>President Elect/Président élu</b>	Vacant	2018-2020
<b>Secretary/Secrétaire</b>	Jeannie Harding RN LNC	2017-2019
<b>Treasurer/Trésorier</b>	Katherine Mansfield RN, MN, CGN	2017-2019
<b>Education Director</b>	Gail Mason, RN CGN (C)	2017-2019
<b>Multimedia Director</b>	<b>Vacant</b>	2017-2019
<b>Practice Director</b>	Jody Hannah RN CGN(C)	2018-2020
<b>Public Relations Director</b>	Paula Triantafyllou BScN RN CGN(C)	2018-2020
<b>Research &amp; Awards Director</b>	Linda Gandy BA, RN, BScN, CNCC(C)	2017-2019
<b>Canada East Director</b>	Marleen Spencer RN CCN(G)	2017-2019
<b>Canada Center Director</b>	Giselle Marrella	2017-2019
<b>Canada West Director</b>	Bobbi Sheppy RN, CGN (c)	2017-2019



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**Motion** to appoint the Multi Media Director 2018-2020.  
Nominations are open.



**Motion** that the 2018 CSGNA Election Slate, as submitted and reviewed, be approved by the CSGNA members.  
Moved by Cathy Cormier



## **Acknowledgement of outgoing Directors**

- Multimedia Director, Carina Kirk
- President, Connie Wescott



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**Overview of Past Year – CNA / aperçu de l'année écoulée-AIIC**



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## **Awards & Research Recipients / récipiendaires de prix et de recherche**

- Annual CSGNA/IBD Education Award: Charlotte Dubkowski
- Chapter Executive Professional Development Award: Alexandra Burrows
- Michele Paquette CNA Initial Certification Award: Tracy Bavis
- Michele Paquette CNA ReCertification Award: Beverly Herzog
- SCI CAN Award presented by Orietta Muleza to Jessica Robar
- CSGNA National Education Awards to: Erin Hohl, Chelsea Shepherd, Tara Green and Laura Brophy Hoyles
- CSGNA Chapter of the Year Award to Calgary Chapter submitted by President Tara Green



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## **Poster Presentations**

1. What Nurses Need to Know; Quality and Safety Initiatives by McKenzie Quevillion and Dawn Banavage
2. Patient Positioning for Therapeutic Endoscopy by Dawn Banavage
3. Endoscopic Submucosal Dissection (ESD) by McKenzie Quevillion
4. The Importance of “Endo Pause” in Endoscopy Suites by McKenzie Quevillion
5. The Importance of CPE Screening in Endoscopy by Karine Boudreau and Helen Curtis

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## **Adjournment/ Levée de l'assemblée**

- Next Annual General Meeting: September 2019
- Prochaine Assemblée générale annuelle : septembre 2019